

FALFIELD PARISH COUNCIL

Minutes of the meeting held on Tuesday 16th March 2010 at 7.30pm in the Falfield Village Hall

Present

Parish Councillors: Mr M. Pirie (Chairman), Mr P. Mair (Vice Chairman), Mr J. Whitney, Miss E. Jarvis, Mr K. Fryer, Mr C. Williams, Mr A. Knight, **Clerk:** Mrs D. Bramley.

Public: 6 Parishioners

Apologies for Absence

Apologies were accepted from Mrs S. O'Neill (Ward Cllr)

0086/10 To Approve Minutes of Last Meeting

It was **resolved** that the minutes of the meeting held on 19th January 2010 be signed as a correct record.

0087/10 To Receive Declarations of Interest in Items on the Agenda

None

0088/10 Public Forum

0088.1/10 Minutes and Agenda's

It was asked that minutes of the previous meeting and the agenda for the current meeting be put on the Parish Council website prior to the meeting. The Clerk stated that this would be done in future.

0089/10 Financial Matters

0089.1/10 To Note Payments Received for 2009/2010

The following receipts were noted.

Falfield Village Hall Lease Payment	£ 10.00
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0089.2/10 To Approve Payments for 2009/2010

It was **resolved** to approve the following payments

Clerks Salary (Jan - Mar) inc. 2009/2010 increment and Broadband Contribution	£ 281.84
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Falfield Village Hall – Room Hire 2010 (Full Amount)	£ 108.00
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0089.3/10 To Note NALC 2009/2010 Salary Increment

It was noted that the salary increment for 2009/2010 was 1% and the Clerk's hourly rate was amended accordingly. The Clerks back pay due to this increment was included in the above salary payment.

0089.4/10 To Note the Account Balances

The following balances were noted.

NatWest Account: £929.60. This includes all previous payments and the lease payment. It will decrease to £539.76 when the two payments above are made.

National Savings: £7776.00. This includes the interest payment for 31st Dec 2009.

0090/10 Planning Matters

To Note the following applications/notifications that have been dealt with since the last meeting.

0090.1/10 Permit with Conditions PT10/0171/F

Mount Pleasant, Bristol Road

Erection of two storey rear extension to provide additional living accommodation. Erection of front porch.

Construction of new access and formation of hard standing

Council Response: Comment Sent

0090.2/10 Refusal

PT09/5995/F

Site of Previous Falfield Garage

Erection of 3 no. terraced dwellings & 1 detached dwelling with associated works – Changes to Units 3 & 4

0090.3/10 Refusal

PT09/5888/O

Cedarhaven, Moorslade Lane

Erection of 1 no. detached dwelling (outline) with all matters reserved.

0091/10 To Receive Reports from Councillors

0091.1/10 Bulb Planting Agreement

Cllr Mair has obtained written permission from Mr C Daniell and provided a location map for the planting. The Clerk will now provide South Gloucestershire Council with this information to finalise the agreement.

0091.2/10 Tree Planting

Cllr Mair stated that one tree has been planted and that the one by the village hall should have been completed today, he will chase this up as it has not been planted. The other trees have either not been wanted or not permitted by the highways department. The Tree Officer stated that if other locations, preferably on Council owned land, could be identified he would try to provide up to 3 more trees. The Clerk will advertise the trees in the 5 Alive magazine with Cllr Mair as the contact.

Action: Clerk

0091.3/10 Tortworth Primary School

Cllr Pirie stated that the school is currently building a boiler house so that they will have central heating. A temporary boiler is currently being used so the school has heating now. The school is advertising for a replacement for the Head Teacher and applications need to be in by next week.

0092/10 To Receive Clerks Report

0092.1/10 LINK Attendance to Parish Annual Meeting

LINK is unable to attend the May meeting. Clerk will invite them to the meeting in July.

Action: Clerk

0092.2/10 Commuter Parking – Sundayshill Lane

I have received a response from South Gloucestershire Council (SGC) regarding introducing parking restrictions in front of the Church.

In summary this could take in excess of a year; need a formal consultation process that would need to be resourced and funded by being included in a future works programme. They have asked for a scheme to review the waiting restrictions in Falfield to be added to the Task Register of Transportation Schemes. It was also stated the schemes on the Task Register compete for inclusion in the Capital Programme when it is reviewed each year. In addition, the Severn Vale Area Committee has a budget of £50,000 each year with which to prioritise schemes from the Task Register.

There have been several other emails regarding parking in this area that were circulated at the meeting. One from SGC stated that the priority is for areas where accidents regularly happen and that records of injury accidents for the last 3 years show that there has been no injury accidents recorded in Sundayshill Lane and they therefore could not recommend development of additional parking there at the present time.

Clerk will reply to SGC and reiterate that there has been an accident at this spot which is why we are asking for parking restrictions.

Action: Clerk

0092.3/10 Asset List and Associated Insurance

The Asset List has been updated and now has purchase cost, replacement costs, asset list value and insurance value.

Please Note:

- Replacement costs of the Bus Shelters and Land are unknown
- Asset List Value for the War Memorial, Bus Shelters and Land is set at a nominal value, which is how other councils value these assets
- The printer has not been insured because it is priced under the excess value of £125.
- The Gates would only be insured for Impact Only so have not been included.

I have contacted the Insurance Company (Aon Ltd) to obtain a quote for the new specified item total (£5541) but this will not be available until the end of March.

The Asset List and associated costs were agreed. The Clerk will inform Council once the insurance quote is received and contact Royal British Legion regarding their policy on insuring War Memorials.

Action: Clerk

0092.4/10 Asset Inspection

The Clerk will liaise with Cllrs Pirie and Fryer to set a date for the asset inspection. Once this has been done SGC will be approached regarding any work they may be able to carry out.

Action: Clerk

0092.5/10 Risk Management Review

The Risk Management Review was presented and agreed with one minor change. The backed up computer records should be stored elsewhere.

0092.6/10 Litter Picking

The Clerk will contact SGC and try to obtain some equipment etc... for litter picking and reply to the Scouts asking if they would be prepared to take on Litter picking within Falfield.

Action: Clerk

0092.7/10 Book Request

It was agreed that the Clerk could purchase the Local Council Administration Book Edition 8 by Charles Arnold-Baker. The cost of the book (£55.60) will be covered from the council's reserves.

0092.8/10 Training

The Clerk's training is progressing and she has been awarded 3 modules of my Working with Your Council Course. Two modules are ready to be sent for verification which leaves just one module to complete.

0093/10 Correspondence (*Italics – available by email*)

The following correspondence and any action taken is noted.

To Respond to:

Thank You Thornbury – Invitation from the Mayor to celebrate living in Thornbury on 17th April 2010 at the Turnberries Community Centre starting at 6pm – Cllr Pirie will attend on behalf of the Council

ALCA Special General Meeting Agenda for 18th March 2010 regarding subscriptions – Apologies to be Sent
Sevenside Ramblers – Would anyone be interested in becoming a Voluntary Footpath Wardens – Clerk will enquire if Mr Corbyn would be interested in this role otherwise advertise in the 5 Alive Magazine.

Communication from the Falfield Scout Group asking if there are any Community Projects they can help with (I have mentioned litter picking to the Scout Leader, which they are able to do). – Clerk to respond asking if they are willing to take on Litter picking if equipment is provided.

For Information:

Sustainable Thornbury is finishing its series of events under the heading of Time to think about the Future with a film & discussion about farming in the future at Falfield Village Hall on 18th March at 7.30pm

Environment Forum on 10th March at Ridgewood Conference Hall, Yate at 7pm

Public Transport Forum Invite 8th Feb 2010 at the Council Chamber, Civic Centre, Kingswood at 7pm

Consultation on the Draft Policy Statement for New Nuclear Power Station at Oldbury on Severn. Refer to www.energynpsconsultation.decc.gov.uk. Deadline for responses by 22nd February 2010

South Gloucestershire Council Response to above Consultation document

Parish Charter Working Group Minutes of the Meeting on 12th January 2010, the next meeting is on the 20th April 2010 at 10am at Dodington Parish Hall

South Gloucestershire News January 2010

ALCA Newsletter February + March 2010

SLCC Newsletter February 2010

South Gloucestershire LINK e bulletin February + March 2010

South Gloucestershire Fair Trade Directory 2010

South Gloucestershire Deaf Association Newsletter 37

South Gloucestershire Senior Citizens Forum Newsletter 2009/2010

Clerks and Council Direct March 2010

SLCC - The Clerk March 2010

0094/10 Matters for Further Discussion / Information

0094.1/10 Orchard View Garage Site Development

The Clerk read out the reply from Clare Burchell regarding the current status of the development.

In Summary: The intention is still to progress with the development but several items have taken longer than anticipated and the funding regime has changed so the original start date of Jan 2010 has been delayed.

They have taken on board that the parking mitigation work needs to be addressed prior to the housing development and will try to link the two projects to ensure this is the case.

Street Care will be holding a further consultation event with a focus on the road work proposals prior to any planning application being submitted. All consultees will also have the chance to comment on the housing development prior to a planning application being submitted.

0094.2/10 Conifer Trees

Cllr Mair stated that the conifer trees just passed the south bound Whitfield bus shelter are now growing over the pavement making it difficult to pass. **Action: Clerk**

0094.3/10 Oldbury Power Station

The new power station development was briefly discussed along with the impact it could have on the parish e.g. construction traffic and height of towers.

Date of Next Meeting: Tuesday 18th May 2010

This will be the Parish Annual Meeting followed by the Annual Parish Council Meeting.

This concluded the business of the meeting, which closed at 8.30pm.