

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on 15th March 2016 at 7.30 pm at Falfield Village Hall

Present

Parish Councillors: Mrs J Hathway, Miss E. Jarvis & Mr K. Fryer.

Clerk: Mrs D. Bramley **Public:** Ward Cllr J. O'Neill, Mr M. McBrien (HMP Eastwood Park) & 11 Parishioners

00609/16 Apologies for Absence

Apologies were accepted from Cllrs Isaac & O' Connor and PC N. Jones.

00610/16 To Approve Minutes of Last Meeting

It was proposed by Cllr Fryer, seconded by Cllr Jarvis and **resolved** that the minutes of the Council meeting held on 19th January 2016 be signed as a correct record.

00611/16 To Receive Declarations of Interest in Items on the Agenda and Dispensation Requests

None

00612/16 Public Forum

Prior to the start of the Public Forum Cllr Hathway thanked everyone for attending and reminded parishioners that they should raise any issues in *Public Forum* & that *Matters for Further Discussion / Information* is for Cllrs only.

Cllr Hathway informed everyone that Cotswold Homes were unable to attend tonight and clarified that the meeting on the 30th March 2016 will be a Special Parish Council meeting however it will be adjourned at the Public Forum to facilitate a public discussion relating to the Land at Heneage Farm planning application then reconvened so that the Parish Council can approve their response. It is envisaged that this part of the meeting will be conducted in a controlled manner so that parishioner opinions, that are relevant to the application, are discussed.

There are a number of questions that the Parish Council have as their outcome could seriously impact the Parish Council. These questions include who will maintain the proposed village green, sports area and orchard. Who will be responsible for the village allotments and Park and Share? Further details about the proposed landscaping around the Park and Share and along property boundaries e.g. Orchard View are needed.

Cllr Hathway read Ward Cllr O' Neill's earlier response which stated that they are relevant points. In summary: the Park and Share could be adopted by South Gloucestershire Council similar to the roads and street lighting. Village greens are usually the responsibility the Parish Council. Open spaces and allotments could also be maintained by the Parish Council. All these areas however will have ongoing maintenance costs which will affect the Parish Council budget and precept for future years. Ward Cllr O' Neill also stated that this is an outline application which deals with access and not what is on the site. The proposed plan is therefore "*indicative*" at this time and a further application will be submitted to deal with the site content. For this reason it is too early to ask these details of the planning department but it would be worthwhile getting the views of the developer.

00612.1/16 Cotswold Homes Proposed Development

Parishioners said it was unfortunate that Cotswold Homes had been unable to attend.

It was reiterated that the response date for the planning application was the 8th April however responses can be submitted up to when it goes to committee which will not be until May at the earliest. The Clerk will reconfirm this with the Case Officer.

Action: Clerk

A parishioner wanted to clarify that as the landowner's boundary currently runs along the middle of the stream, it is unclear on the development plans whether the boundary will be in the middle or along the edge of the stream. If the boundary remains in the middle then who is responsible for the streams maintenance? If the boundary is on the edge then the landowner would remain responsible for the streams maintenance but would need access across the open space and hence be responsible for a damage done to the open space during any work.

Parishioners asked whether a 106 agreement would have been set up even though it was an outline application. Ward Cllr O' Neill stated that he would see if one had been started/set up and report back.

Parishioners were concerned that if this application was agreed what would stop additional planning applications for further dwellings being submitted especially as this site is part of a much larger site submitted for developed as part of the West of England Joint Spatial Plan. Ward Cllr O' Neill stated that South Gloucestershire Council had already said that 150 were too many and should be reduced.

It was stated that a number of parishioners had not received notification about the planning application from South Gloucestershire Council and this is becoming a regular issue.

Parishioner's stated that there are a lot of documents to read and some information is repeated a number of times or contradicting information is provided in different parts of the documents. Also some of the Community Engagement comments have been taken out of context.

The Parish Council will try to arrange another meeting with Cotswold Homes so that some of the above mentioned issues can be put to them.

Action: Clerk

00612.2/16 Horse Box Usage on Sundayhill Lane

Horse boxes are regularly using the lane, especially at weekends, to access the Equestrian Centre in Rockhampton. The lane is unsuitable for horse boxes and has a 7.5 tonne weight limit. It is believed that visitors with horse boxes are meant to use the Thornbury route via the A38/B4061 to access the site. The Parish Council will see if there are any planning conditions associated with the site access route. **Action: Clerk**

00612.3/16 Police Report – PC Natalie Jones

The Clerk gave the following summary of the police report on behalf of PC Jones.

“The local beat team still do not have a date for the move to the Town Hall, High Street, Thornbury.

Crime in Falfield has reduced after recent burglaries came to an end following the arrest of a suspect. There is an issue with ladies released from HMP Eastwood Park attending The Gables Hotel to order a taxi and have a drink becoming rude and abusive to staff. We are working with the prison and hotel to resolve this issue. This issue appears to have occurred due to the bus stop they are using now being near the hotel. The policing organisation is looking to change the way we police events, reducing the supply of parking cones and the policing of major events, but locally we will do all we can to continue supporting our local events in the future.

We will be holding our next Beat Surgery at Wyevale Garden centre this Wednesday 16th March 2016 at 1.30pm until 3pm and again on Wednesday 13th April 2016. Please come along if there are any issues you want to discuss.

We have a good staffing level at Thornbury, with 2 beat managers, a full time special constable and 3 PCSO's.

If you have any issues and can't make our beat surgeries you can contact us through the Avon and Somerset website, email the officer or ring 101 if it is a non-emergency.

00613/16 Planning Matters

00613.1/16 To Receive Responses from Parish Council Questions to Cotswold Home Development

Unfortunately Cotswold Homes were unable to attend this meeting.

It was agreed to request some dates from Cotswold Homes to see if a meeting could be arranged so that the Parish Council can discuss the questions they have.

The Parish Council meeting to discuss the planning application is on the Wednesday 30th March 2016 at Falfield Village Hall starting at 7.30 pm.

00613.2/16 To Discuss the Following Applications

PT15/0373/PNGR - Dudden Farm, Sundayhill Lane - Prior notification of a change of use from Agricultural Building to single residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended). Extension 16th March 2016

Council Response: No Comment

00613.3/16 To Note the Following Notices

PERMIT - PT15/2374/F - Glen Farm, Moorslade Lane - Erection of extension to existing farm building to form Milking Facilities, construction of a Slurry Lagoon and erection of agricultural building for use as Feed/Cubicle Building with associated works.

PERMIT - PT16/0064/F - The Glen, Moorslade Lane - Erection of detached double garage, work room & store.

PERMIT - PT15/5474/F - Orchard Cottage, Sundayhill Lane - Erection of first floor rear extension to form additional living accommodation to include 1no French doors and glass balustrade.

REFUSAL - PT15/5302/O - The Park Hotel, Gloucester Road, Whitfield - Demolition of existing kennels. Erection of 9no. dwellings (Outline) with all matters reserved.

00614/16 Financial Matters

00614.1/16 To Note Payments Received

National Savings and Investments Interest 2015	£	44.42
Falfield Village Hall Trust Deed and Lease Payment	£	10.00

00614.2/16 To Approve the following Payments

It was proposed by Cllr Fryer, seconded by Cllr Jarvis & **resolved** unanimously to approve the following payments.

Mrs D. Bramley – Salary (Jan) via Monthly Standing Order	£	289.72
Mrs D. Bramley – Salary (Feb) via Monthly Standing Order	£	289.72
South Gloucestershire Council – Buy Back Grass Cutting Q4 (written)	£	99.50
Mrs D. Bramley – Expenses (Office)	£	30.00
Falfield Village Hall – Rental 30 th March 2016	£	9.00
Mrs D. Bramley – Salary (Mar) via Monthly Standing Order	£	289.72
<i>2016/2017 Payment</i>		
ALCA Subscription 2016/2017	£	96.05

00614.3/16 To Note 2015/2016 Budget & Payments/Receipts Statement

The Budget & Payments and Receipts Statement, circulated to Cllrs before the meeting, was noted and signed.

00614.4/16 To Receive Feedback Regarding the Transparency Code Grant

The Clerk stated the grant application was successful and the Parish Council will receive £256.11.

00614.5/16 To Discuss Change of Bank Statement Date and Updating Bank Signatories

The Clerk stated that NatWest bank wish to change the statement date. It was agreed to request that the date is unchanged as it lines up with the meeting dates. Cllrs signed the request form for the date to remain unchanged.

As Cllr Isaac was not present the updating of the bank signatories will be postponed until the next meeting.

00615/16 Highway Matters

00615.1/16 To Discuss/Receive Feedback regarding Orchard View Track

Ward Cllr O' Neill stated work had started on replacing the track surface with permeable tarmac and should be completed on Friday.

00615.2/16 To Discuss the Orchard View Green Area

Ward Cllr O' Neill stated having been requested by a parishioner Mr Wiltsher will have 2 "Children Playing" signs installed along with "SLOW" markings in the road to inform road users that there are children playing on the green area by Orchard View.

It was suggested that this area be re classified from an open space to a play area. However, South Gloucestershire Council currently pay to maintain this area but if it is reclassified it is unknown who would be responsible for any maintenance costs and the cost of having the area fenced.

As the Parish Council is currently in the process of having this area Designated as a Local Green Space as part of the Policies, Sites and places consultation and that there are a number of other areas that children play at it was agreed not to proceed with having this area re classified as a play area.

00615.3/16 To Receive Feedback regarding Commuter Parking in Mill Lane

Ward Cllr O' Neill stated that South Gloucestershire Council (SGC) is seeking a solution for this issue. He went on to say that they could be waiting for the outcome of the planning application involving the park & share facility as it may provide parking restrictions throughout Falfield and if this is correct then a solution would not be forthcoming. Ward Cllr O' Neill will continue to chase SGC as this approach would be unacceptable. The Parish Council will also keep the item on the agenda to ensure it is not ignored.

Cllr Hathway informed parishioners that this issue will be raised at the next Safer Stronger Community Group meeting and that parishioners can also attend this meeting and raise any issues they have.

00615.4/16 To Receive Feedback regarding 88 Bus Service Signage and Bus Stops

Ward Cllr O' Neill stated that having spoken to Chris Harris, when his budget is agreed he would expect to be able to provide 2 x 7m long 'standalone' areas of tarmac footway bound by concrete edgings with 200mm high raised kerbs at the front – for boarding / alighting.

00616/16 To Receive Reports from Councillors

00616.1/16 To Discuss/Receive Feedback Regarding Big Spring Clean Event

Cllr Hathway reported that the Big Spring Clean is now happening on the 16th April 2016 starting at the Village Hall at 9.30 am.

00616.2/16 To Note Village Hall Management Committee Feedback

Cllr Hathway stated that at the last committee meeting the Thornbury carnival entry was discussed. There will be a picnic on the Village Green on the 12th June 2016 to celebrate the Queen's Birthday as well as a Barn Dance on the 16th July 2016. They are also looking at running some film nights in the autumn.

The Annual General Meeting will be held on the 28th April and new members are always welcome.

00616.3/16 To Receive Feedback from Town & Parish Council Forum

Cllr Hathway stated that she was unable to attend the meeting but one item from the minutes was the loss of South Gloucestershire Council funding for the 9 co-funded PSCO's.

00616.4/16 To Receive Feedback from the Oldbury Site Stakeholder Group

Cllr Hathway stated she was unable to attend the meeting but stated that the final flask of irradiated fuel had been despatched from the site.

00617/16 Correspondence (*Italics – available by email*)

Respond To:

Consultation: South Gloucestershire Public Library

There are three options presented in this consultation, the prefer option is option 1 to close Chipping Sodbury library, stop the mobile library service, reduce the opening hours in all libraries and reduce the materials fund as well as making use of volunteers and external funding. Option 2 is as option 1 plus reducing opening hours at satellite

libraries. Option 3 is to close all libraries except the five main libraries (Yate, Kingswood, Bradley Stoke, Patchway & Thornbury)

Council Response: It was agreed that the mobile library was no longer viable but due to the future population growth in the area any reduction in the Thornbury service would negatively impact parishioners. **Action Clerk**

Consultation: Review of Council Accommodation in Kingswood and Yate

Council Response: None

Consultation: Review of One Stop Shops (OSS) and Customer Services

This consultation has three options, the preferred option is option 1 to close the Thornbury OSS and replace it with a digital option. Option 2 involves part time opening of Thornbury OSS and also either Patchway OSS or Yate OSS and option 3 involves further reductions of up to 3 Full Time Equivalent staff in the Corporate Contact Centre.

Council Response: It was agreed that due to the future population growth in the area any reduction in the Thornbury service will negatively impact parishioners and Thornbury needs the have South Gloucestershire Council representation. Parishioners, especially the older population use the OSS service to speak to someone as they may not be confident on digital devices. **Action Clerk**

Comments Requested on Parish Biodiversity Action Plan (Specifically for Falfield)

Council Response: It was agreed that Cllrs would review the document and consult with a number of parishioners to ensure details are correct. **Action: Cllrs/Clerk**

For Information:

Healthwatch South Gloucestershire ebulletin February & March, Town & Parish Councils Forum (T&PCF) meeting on 8th October 2015, Oldbury Site Stakeholder Group Meeting Minutes – 27th January 2016, Disability Action Group Newsletter February 2016, Town and Parish Council Forum Minutes 16th January 2016, Briefing Note regarding the Positive Activities Subsidy Consultation, Basic Broadband Universal Service Commitment (USC) Information & Tortworth Meeting Minutes 1st March 2016.

Four Towns & Vale Link Community Transport Registration Form, Clerks & Councils Direct March 2016 & the Clerk March 2016

00618/16 Matters for Further Discussion / Information

Cllr Jarvis asked that Superfast Broadband be included on the next agenda as it is not available for all parishioners.

Date of Next Meeting Tuesday 17th May 2016 at 7.30 pm

PLEASE NOTE THIS MEETING IS THE ANNUAL PARISH MEETING & ANNUAL COUNCIL MEETING

This concluded the business of the meeting, which closed at 9.00 pm.