

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on 19th January 2016 at 7.30 pm at Falfield Village Hall

Present

Parish Councillors: Mrs J Hathway, Miss E. Jarvis, Mrs O ' Connor & Mr K. Fryer.

Clerk: Mrs D. Bramley **Public:** Ward Cllr John O'Neill, Mr Isaac (New Cllr), Mc McBrien & 6 Parishioners

00597/16 Apologies for Absence

None

00598/16 Co-option of New Members

Mr Andy Isaac applied to fill one of the vacancies on the Parish Council. It was proposed by Cllr Fryer, seconded by Cllr O'Connor and agreed by all to co-opt Mr Isaac onto the Parish Council. Mr Isaac signed the Declaration of Acceptance to Office. The Register of Interest Form will be completed & returned to South Gloucestershire Council.

00599/16 To Approve Minutes of Last Meeting

It was proposed by Cllr O'Connor, seconded by Cllr Jarvis and **resolved** that the minutes of the Council meeting held on 17th November 2015 be signed as a correct record.

00600/16 To Receive Declarations of Interest in Items on the Agenda and Dispensation Requests

None

00601/16 Public Forum

00601.1/16 Mr McBrien HMP Eastwood Park Community Engagement Manager

Cllr Hathway welcomed Mr Mc Brien to the meeting.

Mr McBrien introduced himself and explained his role at HMP Eastwood Park; how he is now the link to the local community and that he is working with HMP Leyhill too. There will be regular meetings with the Parish Council so that any issues/concerns can be raised. Due to the refurbishment of the old wings they are now able to hold up to 441 ladies which is an increase of 70+ on their previous capacity. The prison has also changed to a resettlement prison which should result in reduced turnover. All work outside the prison is the responsibility of Carillion plc. As part of the rehabilitation programme the prison is working to enable a small number of the ladies (up to 20) to be released on temporary licence to gain work experience. The programme starts with local voluntary work e.g. litter picking (supervised by the Groundsman), voluntary work in shops and then paid employment. If there are any areas that need litter removed/cleaning up then please let him know. Mc McBrien went on to give some further feedback on the issues raised by the Parish Council. They are working on improving the local pickups when the ladies are released but as they are no longer their responsibility they have to rely on external funding or charities to provide the service. The Church Avenue and Eastley Close street lighting is with the Ministry of Justice and they have agreed to fund the repairs. Unfortunately there are no timescales but any updates will be sent to the Parish Council. The floor was open to questions:

Q: Will there be a "Through the Gate" programme like the one that was stopped at HMP Leyhill?

A: That programme was reviewed for male prisons due to several failures and was then stopped. HMP Eastwood Park will only be having very small numbers out on temporary license and those working in the parish will be supervised. All required Risk Assessments will be undertaken when working in the local area.

Q: Can you explain why a number of trees in Church Avenue & behind the Training Centre have been cut down and whether they will be replaced to ensure the greenness of the area is intact?

A: One tree had died but why the others were removed or if they will be replaced is unknown.

Q: Have all the new jobs been filled?

A: All the administration roles have been filled but there are Officer roles available.

Q: Are the ladies given details of the where to go when they are released?

A: The ladies are given the information at reception when they are released. As explained before they are trying to provide a "pick up" service but it is dependent on external funding. All ladies that are released in the afternoon are transported to the train station.

Q: What is being done to provide the ladies with additional warm clothing, if needed?

A: Sue Ryder are starting to provide some cloths should the ladies require them.

Q: Do you liaise with the Bus Companies regarding the limited service in the parish?

A: They have been in contact with the bus companies in the past as well as jointly with the Parish Council.

Cllr Hathway thanked Mr McBrien for attending the meeting.

00602/16 Planning Matters

00602.1/16 To receive Feedback Regarding the Proposed Cotswold Home Development

Cllr Hathway stated that a planning application had not been submitted to South Gloucestershire Council (SGC) yet and that the developer was still in pre application discussions with SGC.

00602.2/16 To Discuss the Following Applications

PT16/0064/F - The Glen, Moorslade Lane - Erection of detached double garage, work room & store.

Council Response: It was agreed to submit a comment relating to the route and direction of the runoff of the surface water so that it does not go onto the lane. **ACTION: Clerk**

PT15/5474/F - Orchard Cottage, Sundayshill Lane - Erection of first floor rear extension to form additional living accommodation to include 1no French doors and glass balustrade.

Council Response: None

PT15/5302/O - The Park Hotel, Gloucester Road, Whitfield - Demolition of existing kennels. Erection of 9no. dwellings (Outline) with all matters reserved.

Council Response: It was agreed by all to submit a response commenting that: the development is outside the development boundary, the size of the development is excessive for the size of the plot, the access lane is insufficient to cope with the additional volume of traffic, the width of the access road onto the A38 could result in traffic queuing on the A38, the two storey buildings will impact the character and landscape of the area, there is no mains sewerage or gas in the parish, the view across the frontage of the hotel will be altered and the noise and traffic from events at the hotel will impact residents of any development. **ACTION: Clerk**

00602.3/16 To Note the Following Notices

PERMIT - PT15/4525/F - Land Off Cutts Lane, Buckover - Extension to existing agricultural building for the storage and housing of fodder, machinery and livestock.

PERMIT - PT15/4574/F - Yew Tree House, Brinkmarsh Lane - Erection of single storey front side extension and single storey side extension to provide additional living accommodation. Demolition of existing garage and erection of detached double garage.

REFUSAL - PT15/4507/PNGR - Barn 2, Little Whitfield Farm, Whitfield - Prior notification of a change of use from agricultural building to 1no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

REFUSAL - PT15/4508/PNGR - Barn 3, Little Whitfield Farm House, Whitfield - Prior notification of a change of use from agricultural building to 1no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

PERMIT - PT15/3870/F - Eastwood Farm, Gloucester Road - Change of use of farm office to 1no. dwelling (Class C3) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended). (Resubmission of PT14/3911/F)

00603/16 Financial Matters

00603.1/16 To Approve the following Payments

It was proposed by Cllr Hathway, seconded by Cllr Fryer and **resolved** unanimously to approve the following payments.

Mrs D. Bramley – Salary (Nov) via Monthly Standing Order	£	289.72
South Gloucestershire Council – Buy Back Grass Cutting Q3 (written)	£	99.50
Mrs D. Bramley – Salary (Dec) via Monthly Standing Order	£	289.72
Mrs D. Bramley – Expenses (Office, Stamps & Paper)	£	40.56
Falfield Village Hall - Rental 2016	£	54.00
St George Church Parochial Church Council - Trust & Lease Deed	£	10.00

00603.2/16 To Note 2015/2016 Budget & Payments/Receipts Statement

The Budget & Payments and Receipts Statement, circulated to Cllrs before the meeting, was noted and signed.

00603.3/16 To Discuss Applying for Transparency Code Grant

The Clerk stated that there is a grant available to help Parish Councils comply with the Transparency Code e.g. setting up a website, laptop, scanner and additional hours spent by the Clerk. It was agreed by all to submit an application for this grant to cover the purchase of a scanner and for the additional hours the Clerk spent producing the compliance documentation. **ACTION: Clerk**

00603.4/16 To Discuss Stone & Falfield Brownies 20th Anniversary Funding Request

The Clerk stated that the Parish Council had received a request from the Brownies for a small donation towards the purchase of the daffodils. They also asked if the Cllrs would help plant the bulbs.

It was proposed by Cllr O'Connor, seconded by Cllr Fryer and agreed by all to give a donation of £20.00 which will be paid from the 2016/2017 budget.

00603.5/16 To Note Localism Cost for Grass Verge Cutting 2016/2017

It was noted that the cost of the verge grass cutting would be £332.63 + VAT which is an increase of 0.26%.

00604/16 Highway Matters

00604.1/16 To Discuss/Receive Feedback regarding Orchard View Track

Ward Cllr O' Neill stated that this item is ongoing and that South Gloucestershire Council are working out the costings to lay permeable tarmac, which looks like tarmac, so that it can be included in the 2016/2017 works programme. Unfortunately no timescales are available for when the work will be completed.

00604.2/16 To Receive Feedback regarding Commuter Parking in Mill Lane

Cllr O' Neill stated that the information had been passed onto South Gloucestershire Council (SGC) and that they had visited the lane several times. It was agreed that advisory white lines would not help the situation so a different solution is being investigated. It was also stated that residents are having issues getting in and out of their drives safely. Ward Cllr O' Neill stated that he will continue to chase SGC.

00604.3/16 To Receive Feedback regarding the Parish Bus Services (207, 87 & 60)

The amended 87 service operated by Severnside Transport Limited (Wotton under Edge to Thornbury) is now in operation and provides 3 journeys in each direction Monday – Friday.

A new 60 service operated by Stagecoach (Dursley via Wotton under Edge to Thornbury) provides a link to Cam & Dursley Rail station.

The 207 Service operates from Dursley to Thornbury and is operated by Third Sector Services and Mikes Travel.

00604.4/16 To Receive Feedback regarding 88 Bus Service Signage and Bus Stops

The Clerk stated that at Cllrs John O' Neills request the Signage & Footpaths for the Bus Stops on Tortworth Road have been added to the list for consideration for next year's works programme and that some additional information was required to support the request e.g. exact location, direction of the stops. The Clerk stated that the requested information has been supplied to Chris Harris. The works programme for the next financial year will be approved at the Planning, Transportation and Strategic Environment Committee meeting on 27th January. However no dates for when the work will be carried out are known.

00604.5/16 To Receive Feedback regarding Moorslade Lane and Brinkmarsh Lane

The Clerk stated that Ward Cllr O' Neill reported both lanes to South Gloucestershire Council. The response received is summarised as follows: Jobs have been raised to repair potholes in response to customer enquiries. Both sites were considered for a planned maintenance scheme but unfortunately these sites are low priority and are therefore unlikely to feature on a programme. They will continue to carry out routine safety inspections and continue to carry out any required work resulting from customer enquiries on both lanes. The mud on Moorslade Lane was inspected but had already been cleared off. After another inspection some mud was visible but was being cleared by a local farmer as it was as a result of farm vehicles using the lane.

It was stated that there are several potholes on Moorslade Lane that need repairing.

ACTION: Clerk

00605/16 To Receive Reports from Councillors

00605.1/16 To Discuss Parish Big Spring Clean Event

Cllr Hathway reported that the Big Spring Clean is happening on the 19th March 2016, starting at St George Church. The start time will be confirmed and participants will be asked to leave the litter collected at the Village Hall for collection by South Gloucestershire Council. Refreshments including a bacon or sausage bap will be provided at St George Church after the event. It is hoped that some ladies from HMP Eastwood Park will be able to take part if supervision can be arranged.

00605.2/16 To Note Village Hall Management Committee Feedback

Cllr Hathway stated that the next meeting is on the 25th January. The interior doors have been sound proofed and the Annual Quiz Night is on the 30th January 2016.

00606/16 To Discuss/Approve Risk Assessment & Asset Inspection Document

The following table shows the outstanding actions and any progress that has been made:

Asset	Issue/Action	Progress
Bus Shelter - Whitfield Gate Farm (North Bound)	Clean graffiti & monitor ivy and other plant growth	No progress - It was agreed to leave this item until the spring

00607/16 Correspondence (*Italics – available by email*)

Respond To:

Consultation: Local Planning Application Requirements

Consultation: South Gloucestershire Council Budget and Savings Programme 2016/17

Council Response to above Consultations: None

Consultation: Polices, Sites and Places Plan: Regulation 18, Call for Sites & Revised PSP 38

Council Response: Cllr Jarvis read out the draft response to this consultation. It was agreed to submit the response after any duplication had been removed.

ACTION: Clerk

Consultation: Joint Spatial Plan: Issues and Options

Council Response: Cllr Jarvis read out the draft response to this consultation. It was agreed to submit the response including the comments regarding the site listed in Falfield. **ACTION: Clerk**

For Information:

Healthwatch South Gloucestershire ebuletin December & January, Formal Confirmation from South Gloucestershire Council that the Falfield War Memorial is Listed, Tortworth Parish Meeting Minutes 1st December 2015, Joint Berkeley/Oldbury Site Stakeholder Group Minutes on 29th Oct 2015, Draft Minutes of the ALCA AGM on 3rd October 2016, South Gloucestershire Council Briefing on Raves

Clerks & Councils Direct January 2016 & the Clerk January 2016

00608/16 Matters for Further Discussion / Information
None

Date of Next Meeting Tuesday 15th March 2016 at 7.30 pm

This concluded the business of the meeting, which closed at 9.05 pm.