

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on 17th November 2015 at 7.30 pm at Falfield Village Hall

Present

Parish Councillors: Mrs J Hathway, Miss E. Jarvis, Mrs O' Connor & Mr K. Fryer.

Clerk: Mrs D. Bramley **Public:** Ward Cllr John O'Neill & 20 Parishioners

00583/15 Apologies for Absence

Apologies were accepted from PC Natalie Jones

00584/15 To Approve Minutes of Last Meeting

It was proposed by Cllr Fryer, seconded by Cllr Jarvis and **resolved** that the minutes of the Council meeting held on 15th September 2015 be signed as a correct record.

00585/15 To Receive Declarations of Interest in Items on the Agenda and Dispensation Requests

Cllr O' Connor submitted an application for a dispensation relating to the Proposed Cotswold Home Development – Moorslade Lane item on the agenda. The dispensation was granted for four years by the Clerk.

00586/15 Public Forum

00586.1/15 Police Report – PC Natalie Jones

The Clerk summarised PC Jones report as follows: Since the beginning of October there have been 2 attempted burglaries where nothing was taken and 1 burglary in Falfield. Also at the beginning of October there was a suspicious blue van driving slowly around properties in Buckover. In November another suspicious van with 2 males was seen entering a property on Bristol Road although nothing was believed to have been taken. PC Jones asked that local residents be extra vigilant and report anything suspicious to Police.

The Police are hoping to move to the Thornbury Town Hall, High Street, Thornbury before Christmas and the next Beat surgery is at Wyevale Garden Centre on Wednesday 25th November between 1.30-3pm.

PC Jones also asked if the Cllrs and residents wanted to continue holding Beat Surgeries in Falfield Village Hall. It was agreed that holding them at the Wyevale Garden Centre was the best idea. The Clerk will inform PC Jones of this discussion and the dates for the meetings next year.

Action: Clerk

00586.2/15 Mill Lane Commuter Parking

A parishioner presented a dossier of photographs highlighting the commuter parking issue in Mill Lane to Cllrs. They stated that the commuter parking had gotten worse since the Sundayhill Lane parking restrictions were introduced in Mill Lane. The dossier showed 70+ cars parked in Mill Lane, some blocking drives and others left for long periods of time including overnight. Ward Cllr John O' Neill stated that he would show South Gloucestershire Council Highways the dossier and ask that they review the commuter parking again in Mill Lane.

00586.3/15 Proposed Development in Falfield

Cllr Hathway stated that she had been unable to attend the Cotswold Homes exhibition on the 21st October 2015 but had seen the exhibited information. Cllrs were invited to an individual meeting but declined until they had more information. At present there was no feedback from the exhibition on the Cotswold Homes website. Cllr Hathway stated that the Parish Council needs to wait until the planning application is submitted before having a public meeting to discuss the application and agree a response. It is expected that the application will be submitted just before Christmas so please watch the notice board and website for information regarding the public meeting. In the interim to gauge parishioner's views and options please complete the feedback form which has been distributed at the meeting. It can be returned to the Clerk or Cllrs, whose details can be found on the website. Cllr Hathway then asked if anyone had anything to add.

Is there any mechanism to get the feedback form to everyone parish? The questionnaire will be included on the website and in the 5 Alive magazine. Parishioners were also invited to distribute the feedback form to anyone they think would wish to comment.

Will the developers be invited to speak to the Cllrs? The Parish Council can invite the developers but it does depend on when the application is submitted and the time scales. Ward Cllr O' Neill added that he believed the developer would attend a meeting, if invited. He went on to state that rural land was a risk due to the refusal of the planning application at Charfield being overturned as they were able to show a shortfall in land supply for the next 5 years in the South Gloucestershire Planning documents.

Parishioners asked what reasons a planning application may be refused and were they similar to those at Charfield? Cllr O' Neill stated that there are similar reasons but as the access roads are single track that Highways would be involved in any application.

The number of houses will effectively double the size of Falfield, was this same increase as in Charfield? No, the percentage increase was far less in Charfield. It was felt that the proposed development was too large for Falfield and it would swamp the parish.

Will there be any affordable housing? Yes, up to 33% (or 53 houses) will be affordable housing and would be shared ownership or social housing. Cllr O' Neill stated that it is unlikely that these houses would have a local people priority clause.

Other comments from parishioners included: some information given at the exhibit was incorrect and that they believed a different site had been offered to South Gloucestershire Council but they did not have funding to proceed with it.

00587/15 Planning Matters

00587.1/15 To Discuss the Proposed Cotswold Home Development – Moorslade Lane

Following on from the Public Forum Cllr Hathway stated that parishioners can respond to the planning application themselves and that the Parish Council will invite the developer to a meeting, if time allows. The application will be called to Development Committee and if it is classed as a Major Development the timescales may be longer.

Cllr Hathway also reminded everyone to watch the website and noticeboard for the date of the public meeting.

00587.2/15 To Discuss the Following Applications

PT15/4525/F - Land Off Cutts Lane, Buckover - Extension to existing agricultural building for the storage and housing of fodder, machinery and livestock.

Council Response: None

PT15/4574/F - Yew Tree House, Brinkmarsh Lane - Erection of single storey front side extension and single storey side extension to provide additional living accommodation. Demolition of existing garage and erection of detached double garage.

Council Response: None

PT15/4507/PNGR - Barn 2, Little Whitfield Farm, Gloucester Road Whitfield - Prior notification of a change of use from agricultural building to 1no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

PT15/4508/PNGR - Barn 3, Little Whitfield Farm House Gloucester Road Whitfield - Prior notification of a change of use from agricultural building to 1no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

Council Response to the Above 2 Applications:

Cllr Jarvis stated that the previous application for the conversion of the Stone Barn had been approved and ran through the issues with the access to the site. It was agreed by all to submit a comment stating the issue with the access from the north bound A38 due to the central reservation opposite the site and that access is only achievable by performing a U-turn nearby which could result in further safety issues, that the entrance is only one car width and that there will be an increase in traffic.

Action: Clerk

00587.3/15 To Note the Following Applications – No Comments / Consultation Expired

PERMIT - PT15/4055/F - Brinkmarsh House, Brinkmarsh Lane - Demolition of detached garage and erection of single storey rear extension to form garages and additional living accommodation.

NO OBJECTION - PT15/3911/NMA - Cherry Tree Cottage, Bristol Road - Non Material Amendment to PT15/2253/F to allow the addition of a window on rear elevation

00587.4/15 To Note the Following Notices

PERMIT - PT15/3370/PNGR - Stone Barn At Little Whitfield Farm House, Gloucester Road Whitfield - Prior notification of a change of use from agricultural building to 1no. residential dwelling (Class C3) as defined in the Town and Country Planning (Use Classes) Order 1987 (as amended).

PERMIT - PT15/2435/F - Pound House Farm, Old Gloucester Road - Construction of a permanent access track and associated works (Retrospective). To be read in conjunction with PT13/2618/F

00587.5/15 To Note the Following Tree Preservation Order

TPO/0893 – Land at Heneage Farm, Falfield 2015 – Mixed Trees of whatever species growing within area shown on plan.

00588/15 Financial Matters

00588.1/15 To Note the Payments Received

South Gloucestershire Council – Precept and LCTS £ 3163.00

00588.2/15 To Approve the following Payments

It was proposed by Cllr O' Connor, seconded by Cllr Jarvis and **resolved** unanimously to approve the following payments.

Mrs D. Bramley – Salary (Sep) via Monthly Standing Order	£ 289.72
Mrs D. Bramley – Salary (Oct) via Monthly Standing Order	£ 289.72

00588.3/15 To Note 2015/2016 Budget & Payments/Receipts Statement

The Budget & Payments and Receipts Statement, circulated to Cllrs before the meeting, was noted and signed.

00588.4/15 To Discuss Budget & Set the Precept for 2016/17 – circulated to Cllrs

After a short discussion it was proposed by Cllr O' Connor, seconded by Cllr Jarvis and resolved by all to approve the budget and set the precept to £6,300, a £150 increase on last year.

00589/15 Highway Matters

00589.1/15 To Discuss/Receive Feedback regarding Orchard View Track

Ward Cllr O' Neill stated that when he last spoke to Mark King in September residents had not written to him yet. At that time Mr King had stated that anything other than a granular track would require extensive work to the drainage system which they do not have the money for and like Simon Spedding wants to see if the "plannings" will be successful. Since then residents had written to Mr King and had a similar responses.

Ward Cllr O' Neill had received an update from Mr Spedding which stated the following: *"Mark King is going to allocate funds for next year to try and resolve the problem. I can't say any more than that until we have looked at a sustainable solution though."* This would seem to suggest that the "plannings" solution, which residents have waited 2 years for, was not going ahead and that a solution was still to be found. Ward Cllr O' Neill will continue to chase South Gloucestershire Council.

00589.2/15 To Discuss/Receive Feedback regarding requested Litter Bin at The Gables Bus Stop

Cllr O'Neill stated that South Gloucestershire Council Cleansing Officer had been monitoring the litter at the bus stop over a couple of weeks and determined it was not sufficient to warrant installing a litter bin. They suggested that the litter in the area is being dropped from vehicles rather than people waiting for the bus, and this would not be helped by a litter bin.

00589.3/15 To Discuss/Receive Feedback regarding a Bus Timetable at the Rose Cottage Bus Stop

A Bus Stop sign and timetable case has been erected at the North Bound Rose Cottage Bus Stop. A Bus Stop sign had also been erected on the South Bound Rose Cottage Bus Stop with a timetable case still to be added. Both stops are waiting for timetables to be displayed.

00589.4/15 To Discuss/Receive Feedback regarding the 207 & 87 Bus Services

Cllr O' Neill stated that the 87 bus timetable was being revised and that a reduced service would now be operated once approved by the Traffic Commissioner. Cllr Hathway stated that the draft timetable was confusing and reduced to operate between Wotton under Edge and Thornbury with 2 trips a day that includes Dursley and Cribbs during term time. It was agreed to review the bus services again in January.

The 207 Bus Service is still under review by Gloucestershire Council.

00589.5/15 To Discuss/Receive Feedback regarding 88 Bus Service Signage and Bus Stops

Ward Cllr O' Neill stated that he had written to South Gloucestershire Council Integrated Transport Unit and the request had been added to the List of Capital Works that will be considered for completion for next year.

00590/15 To Receive Reports from Councillors

00590.1/15 To Note Feedback from Charfield, Cromhall and Tortworth SSCG Feedback

Cllr Hathway stated that the Charfield, Cromhall, Tortworth and Falfield SSCG has been merged with the Ladden Brook (Wickwar and Rangeworthy) and with Cotswold Edge (north and west of the A46)) SSCG groups. The number of groups has been reduced to 14 and will meet no more than 3 times a year. The meetings will now be held at the Chapel in Cromhall, which has been offered free of charge. These meetings are very useful and can be attended by parishioners. It is unknown when the next meeting will take place.

00590.2/15 To Receive Feedback regarding William Stephen Charity

Cllr Fryer stated that the William Stephen charity consists of representatives from Oldbury on Severn, Thornbury and Falfield and gives a small payment each year to a person in need. Each parish takes it in turn to nominate a parishioner. Oldbury on Severn nominated a recipient this year with Falfield to follow next year. It had been suggested that a Thornbury charity take over the administration as it is currently undertaken by Oldbury on Severn.

00591/15 To Discuss meeting Mr McBrien Community Engagement Manager HMP Eastwood Park

Cllrs Hathway and Fryer along with the Clerk met Mr McBrien, Community Engagement Manager on the 9th October. Cllr Hathway summarised the meeting as follows:

Mr McBrien has been at HMP Eastwood Park for 12 years as an officer and had now moved to the Community Engagement manger role. The prison is in the process of converting from a remand prison to a resettlement prison with an increase in population from 362 to 441 and the new governor is called Susie Diamond White. The following items were discussed along with any feedback:

- The litter bin at the gate is not being emptied and there is litter in the parish. Mr McBrien informed everyone that the land and associated street furniture e.g. bins were now looked after by Carillion plc and will ensure the gate

bin is emptied. As the ladies have been released litter in the parish is difficult for them to deal with however they hope to introduce a litter patrol that could help alleviate the situation.

- The re-installation of the "Slow Children" sign by the green area on Church Avenue. Mr Mc McBrien will pass this request onto Carillion plc.
- The Street Lighting in Church Avenue and Eastley Close is not working and needs to be repaired before the dark nights. Mr McBrien found out what was happening and reported that they were being repaired and should be fixed with 3-4 weeks. As the lights are still not working the Clerk will chase this issue. **Action: Clerk**

Cllr Hathway informed Mr McBrien that: the Parish Council is keen to support any community engagement and help were possible; that the 87 Bus Service was being reviewed; if he could forward a Soap Order form and that the local community magazine is called 5 Alive and is available on the Falfield website. Cllr Hathway also invited Mr McBrien to the January Parish Council meeting.

00592/15 To Receive Clerks Report including 2016 Meeting Dates

00592.1/15 Streetcare Items

The following gives an update on the items that have been logged with Streetcare.

ITEM	Comments
Parishioners has asked the Parish Council to request that the overhanging bramble bushes and trees along the verge by the B4509 from the A38 to the M5 junction on the south side be cut back	Completed
The road surface along Moorslade Lane from Heneage Storage to Glen Farm has a number of potholes and in several places the road surface is starting to	Chased SGC assumed completed
Clear footpath at the A38 layby on the South Gloucestershire/Gloucestershire border. Clear the footpath opposite Old Oaks Farm going south with verges on	Completed except small footpath by layby
Collapsed metal cover at the junction of the A38 with Heneage Lane junction which forms a hole/ dip in the road.	Repaired

It was agreed to submit a further request to have Moorslade Lane new potholes repaired along with having the centre of the road cleared. The layby footpath will also be resubmitted for clearing. **Action: Clerk**

00592.2/15 2016 Meeting Dates

The 2016 meeting dates were noted as follows: 19th January, 15th March, 17th May, 19th July, 20th September & 15th November and the Clerk will book the hall. **Action: Clerk**

00593/15 To Discuss Stone & Falfield Brownies 20th Anniversary Request

Cllrs discussed the planting of daffodil bulbs outside the Village Hall. Planting them in the grass would result in the grass be unable to be cut. Cllrs agreed that the best place for the bulbs to be planted was in front of the hedge on the boundary of the grass verge and the Village Hall, under the Village Hall Event sign. It was also agreed that the Brownies should consult with the Village Hall Management Committee and that they need to obtain permission from South Gloucestershire Council to plant the bulbs. **Action: Clerk**

00594/15 To Discuss/Approve Risk Assessment & Asset Inspection Document

The following table shows the outstanding actions and any progress that has been made:

Asset	Issue/Action	Progress
Bus Shelter – The Huntsman (South Bound)	Over grown bush next to shelter needs cutting back	Completed
Bus Shelter – The Huntsman (North Bound)	Have carpet removed from bushes next to shelter	Completed
Bus Shelter - Whitfield Gate Farm (North Bound)	Clean graffiti & monitor ivy and other plant growth	No progress

00595/15 Correspondence (*Italics – available by email*)

Respond to:

Upcoming Consultation: Polices, Sites and Places Plan Starting on 20th November for 6 weeks

Council Comment: It was agreed by all to respond to any further consultation, if required, with the same comments as previously submitted. It was also stated that individuals can also respond to this consultations.

Consultation: Joint Spatial Plan: Issues and Options - Expiry 29th January 2016

Council Comment: Review Document and approve response, if required at the January meeting

Consultation: West of England Transport Study

Consultation: Review of Modern Records Service

Consultation: Timing of Community Infrastructure Levy Receipts Allocation to P & T Councils

Thornbury Carnival CIC – Community Endeavour Letter

Consultation: Street Trading Policy 2015-18

Consultation: Review of Community Safety and Anti-social Behaviour Team

Consultation: Proposals to Revise Housing Related Support in South Glos.

Consultation: Draft Waste Strategy 2015-2020

Council Response: No Comment on the above Consultations & Correspondence

For Information:

Changes to the Sort It centres, Senior Siren Magazine Issue 27, South Gloucestershire Quality of Life Report 2015, Town & Parish Councils Forum (T&PCF) meeting on 14th July 2015, Highways England: M5 Junction 14 Falfield Closure Information, Healthwatch South Gloucestershire ebuletin October & November, ALCA Winter Newsletter, Notes of the South Gloucestershire ALCA Area Meeting from 21st October 2015, Fibre Broadband Community Pack

South Gloucestershire News Autumn 2015, South Gloucestershire Deaf Association Autumn Newsletter, Horizon Community Update Issue 13, Clerks & Councils Direct November 2015& the Clerk November 2015

00596/15 Matters for Further Discussion / Information

00596.1/15 Ambulance Station Noise

As the Falfield Ambulance Station has become fully operational in the last three months there has been an increase in loud noises and lights very early in the morning when vehicle checks are undertaken. These lights and loud noises are waking parishioners near the site at 5.45 am every morning. A request will be submitted to the station to ask if they can conduct the vehicle checks away from parishioner's houses next to the site. **Action: Clerk**

00596.2/15 Broadband

There have been several emails regarding high speed broadband being in Falfield although when parishioners have checked their speeds a number of boxes do not appear to have been upgraded. South Gloucestershire Council and Broadband representatives will be invited to the March Parish Council meeting. **Action: Clerk**

Date of Next Meeting Tuesday 19th January 2016 at 7.30 pm

This concluded the business of the meeting, which closed at 9.00 pm.