

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on 18th November 2014 at 7.30 pm at Falfield Village Hall

Present

Parish Councillors: Mrs J Hathway, Miss E. Jarvis, Mrs M. O'Connor (7.35), Mr C. Murton & Mr K. Fryer.

Clerk: Mrs D. Bramley **Public:** Ward Cllr John O'Neill, Simon Spedding (8.20) & 5 Parishioners.

00491/14 Apologies for Absence

None

00492/14 To Suspend and Discuss/Approve Update to Standing Order 3I – circulated to Cllrs

It was proposed by Cllr Hathway, seconded by Cllr Jarvis as agreed by all to adopt the amendment to Standing Order 3I. The Clerk will update the Standing Order Document to reflect the change. **Action: Clerk**

00493/14 To Approve Minutes of Last Meeting

It was proposed by Cllr Fryer, seconded by Cllr Murton and **resolved** that the minutes of the Council meeting held on 16th September 2014 be signed as a correct record.

00494/14 To Receive Declarations of Interest in Items on the Agenda

None

00495/14 Public Forum

00495.1/14 Comments from Cllr Hathway

Cllr Hathway wanted to send congratulations to PC Natalie Draper as she received the Neighbourhood Beat Manager of the Year award. The Clerk will forward congratulations to PC Draper. **Action: Clerk**

Cllr Hathway thanked Mr Carpenter for all the work he has done on the parish website especially the research relating to the War Memorial role for the fallen of World War I & II.

Cllr Hathway fed back that the Parish Council wreath, along with those from local organisations, were placed on the War Memorial at the Remembrance Service and Parade Sunday 9th November.

00495.2/14 Bus Service Changes

A parishioner raised concerns about the changes to the Bus Services that run through Falfield as it is now very difficult to go anywhere without long connection times and limited return services. There has also been a change to the Bus Stop for the 311 replacement to either Tortworth Road or The Gables Hotel. These stops are on the side of the A38 with no layby or bus shelter so are potential very dangerous. Cllr O' Neill stated that the changes took effect from the 2nd November and that he is consulting with South Gloucestershire Council about looking into the issues. He is happy to receive any comments to pass on to them. HMP Eastwood Park is also affected by the change so the Parish Council will raise it at the meeting on the 21st November and give them Ward Cllr O' Neill's email address. Another parishioner also stated that although there are 7 services mentioned on the Traveline website several are school only services and another only runs once a week. The 311 and 207 services were the only regular services through Falfield.

00495.3/14 Mains Sewerage

A parishioner informed Cllrs that he had heard that a number of businesses had been approached about linking up to the mains sewerage and asked if parishioners could too. It was agreed to ask the Governor at the HMP Eastwood Park meeting on Friday if he knows anything about this.

00495.4/14 Planning Consultations

A parishioner stated that although he is a neighbour he had not been consulted about a planning application that was submitted and it is now too late to make a comment if they so wished. It was agreed to send a comment relaying this fact to South Gloucestershire Council.

00495.5/14 Floodlights

A parishioner mentioned that one of the floodlights on the gateway of the Huntsman Inn is facing down Sundayhill Lane and blinding drivers at night. It was agreed that the Parish Council would contact the Huntsman Inn and ask them to alter the angle of the floodlights. **Action: Clerk**

00496/14 Planning Matters

00496.1/14 To Discuss the Following Application

PT14/3729/F - Aristocats Cattery, Cutts Heath Road – Erection of two storey detached building to provide staff accommodation and facilities ancillary to a cattery. Erection of single storey extension to form an additional 8no. cat boarding units.

Council Response: it was agreed by all to submit the following comment: The application includes the erection of a two storey detached building to provide staff accommodation and facilities ancillary to a cattery. The excessive size of the proposed staff accommodation and facilities ancillary to a cattery makes it look like a large new dwelling in the countryside. **Action: Clerk**

00496.2/14 To Note the Following Applications – No Comments / Consultation Expired

PT14/3911/F - Eastwood Farm, Gloucester Road - Change of use of farm office to 1no. dwelling (Class C3) as defined in Town and Country Planning (Use Classes) Order 1987 (as amended).

PT14/3553/F – Broadoak Stables, Stone - Installation of an air source heat pump.

PT14/3505/LB - Brandoak Stables, Stone - Removal of oil boiler, flue and oil tank.

PT14/3760/F - Wagon House, Green Farm, Bristol Road, Falfield - Change of Use of agricultural building to 1 no. dwelling with associated works. (Amendment to previously approved scheme PT13/0299/F).

PERMIT - PT14/3216/F - The Gardens, Eastwood Garden Plant Centre, Eastwood Park, Falfield - Conversion of existing outbuilding to form residential annexe with associated works.

00496.3/14 To Note the Following Notices

PERMIT – PT14/2810/F - Land at Cuttsheath Road and New Road Tytherington - Construction of a 9MW solar farm including substation, transformer stations, access tracks and perimeter fencing. Reduced to 6.4MW.

PERMIT - PT14/2558/F - The Pheasant Cottage, Iron Hogg Lane, Whitfield - Erection of single storey rear extension to form additional living accommodation. Erection of front porch.

NO OBJECTION - PT14/2988/PNH – 8 Orchard View, Falfield - Erection of rear conservatory which would extend beyond the rear wall of the original dwelling by 4.46 metres, for which the maximum height would be 3.28 metres and the height of the eaves would be 2.17 metres.

PERMIT - PT14/3218/F - Eastwood Garden Plant Centre, Eastwood Park - Erection of single storey front extension to form extended cafe & single storey rear extension to form store. (Resubmission of PT14/0588/F).

PERMIT - PT14/2126/ADV – White Horse Inn - Display of 1no. externally illuminated wall hanging sign, 2no. externally illuminated individual letter signs, 1no. non-illuminated post mounted sign, 6no. non-illuminated disclaimer signs, 2no. non-illuminated wall signs & 9no. externally illuminated floodlights

00497/14 Financial Matters

00497.1/14 To Note the Following Receipts

South Gloucestershire Council Precept & LCTS Payment (50%)	£ 3147.00
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00497.2/14 To Approve the following Payments

It was proposed by Cllr Jarvis, seconded by Cllr Hathway & **resolved** unanimously to approve the following payments.

Mrs D. Bramley – Salary (Sep) via Monthly Standing Order	£ 283.47
Mrs D. Bramley – Salary (Oct) via Monthly Standing Order	£ 283.47
Mr Smith – Wild Flower Seeds	£ 10.00
South Gloucestershire Council – Q3 Grass Cutting	£ 97.88

00497.3/14 To Discuss Budget and Set Precept for 2015/2016

After a short discussion it was proposed by Cllr Hathway, seconded by Cllr Fryer and resolved by all to approve the budget which included a donation to 5 Alive and set the precept to £6150, the same as last year.

00497.4/14 To Note 2014/2015 Budget & Payments/Receipts Statement - Circulated to Cllrs

The Budget & Payments and Receipts Statement was noted and signed.

00498/14 Highway Matters

00498.1/14 To Note Changes to Streetcare Buy Back Service and Annual Increment

The Clerk stated that the increase for the Localism Grass Cutting will be 1.8%. The changes to the specification relate to biodiversity e.g. maintenance of sensitive areas like flower and shrub beds and changes to grass cutting frequency as a result of unforeseen circumstances like flooding & drought.

00498.2/14 To Receive Feedback regarding Sundayhill Lane Commuter Parking

The Notice of Proposal to make a Traffic Order and supporting documents has been put out for consultation for the FALFIELD - Sundayhill Lane - Review of Waiting Restrictions changes. The changes now exclude the layby and dependant on the consultation responses should be completed by April 2015.

00498.3/14 To Discuss / Receive Feedback regarding A38/B4061 Whitfield Junction

Nothing to Report – Cllr O Neill will chase this item with South Gloucestershire council.

00498.4/14 To Receive Feedback regarding Orchard View

Mr Spedding from Streetcare from South Gloucestershire Council (SGC) went over the history of the track and that due to planning conditions it needs to be a gravel type surface for drainage. They have been looking at the feasibility of using plannings as they provide the same drainage properties however the initial plannings they tried were old and had lost their binding properties. Two new road surfaces have failed so need to be removed and these plannings can be used on Orchard View as the binding properties should still be active. Due to a dispute between the contractor who laid the road and surface supplier the task to remove the failed surface has been delayed. SGC are aware of the resident's views regarding Orchard View so SGC will try the plannings first before

installing them at Orchard View as they do not want to make the situation worse. The following questions were then asked:

Q: Will the new surface be put on top of the existing surface?

A: No, they will take part of the surface up and then replace it with the plannings.

Q: Is the dispute between the contractor and surface supplier still ongoing?

A: Yes, but it needs to be resolved by March as the new surface has been programmed to be laid in March.

Q: Will the funding be carried forward if the dispute is not resolved?

A: Yes, it will be carried forward.

Q: How long will it take to complete the task?

A: It will take several days to complete laying the plannings.

Q: What is the life expectancy of the plannings?

A: That is unknown as they have only been used on Public Right of Way pathways.

Mr Spedding asked if there were any other roadway issues in the parish he could help with. The following were passed to Mr Spedding:

1. The road sweeper has not been down Sundayshill Lane, have they stopped coming.
2. The ditches down Sundayshill Lane need clearing going down the lane on the LHS.
3. There is a pothole forming on the junction of Sundayshill Lane and Church Avenue.
4. The A38 surface going south when turning left from the M5 junction is deteriorating and needs replacing.

Cllr Hathway thanked Mr Spedding for attending the meeting.

00499/14 To Receive Reports from Councillors

00499.1/14 To Note Feedback from Charfield, Cromhall and Tortworth SSCG

Nothing to Report

00499.2/14 To Note Village Hall Management Committee Feedback

Cllr Hathway was unable to attend the last meeting by the committee however they had a very successful Wine Tasting Evening on 18th October 2014.

00499.3/14 To Note Town & Parish Council Forum Feedback

Cllr Hathway read out the Healthwatch presentation from Ms Francis, which was also presented at the SSCG meeting. Healthwatch is an organisation with funding until March 2016 that can provide information to parishioners who need health advice. Cllr Hathway asked for their contact information to be included on the website. Other items discussed included the Community Engagement Review & the Policy, Sites & Places Consultation.

00499.4/14 To Discuss Arranging the Next Meeting at HMP Eastwood Park

The meeting has been arranged for Friday 21st November starting at 10 am.

00499.5/14 To Note feedback from William Stephens Charity

Cllr Fryer gave a brief history of the charity and that the recipient of the award had been approved for this year.

00500/14 To Receive the Clerks Report

00500.1/14 Gloucestershire Archives

The records (Signed Minutes up to December 2003 and Annual Statement of Accounts up to March 1999) were deposited at the Gloucestershire Archives on the 11th November.

00487.1/14 Falfield Village Hall 2015 Bookings

The Clerk will book the following meeting dates for next year: 20th January, 17th March, 19th May, 21st July, 15th September and 17th November 2015.

Action: Clerk

00501/14 To Receive Feedback regarding Asset Risk Assessment & Inspection Actions

The progress regarding the actions is shown below:

1	War Memorial Repairs – Flooring, Chain and Bollard Repairs	The insurance issue has been resolved
2	Bus Shelter – The Huntsman (South Bound) - Some graffiti	No Progress
3	Bus Shelter – Whitfield Gate Farm (North Bound) - Some graffiti	No Progress

The Clerk has spoken with the Insurance Company and volunteers are covered by the Parish Council insurance as long as any risk has been taken into account e.g. a risk assessment has been carried out. Cllr O' Connor will approach her neighbour again to see if he is willing take on the task.

00502/14 To Discuss / Approve Lawn Mower Usage & Service

After a short discussion it was agreed to have the lawn mower serviced then to offer the lawnmower as a donation to St George Church as the Parish Council no longer uses it. Mr Smith will liaise with the Clerk to arrange the lawnmower service in January.

Action: Clerk

00503/14 To Discuss / Approve Review of Community Engagement Response

Cllr Hathway went through the DRAFT response that was circulated to Cllrs. It was agreed by all to submit the response to South Gloucestershire Council. **Action: Clerk**

00504/14 To Discuss/Approve the Parish Council Response to the PSP Plan Summer Consultation

Cllr Hathway read the DRAFT response that was circulated to Cllrs. In summary:

Rural Housing – The Parish Council reiterated they had not said no to development but stated that up to 10 houses would be appropriate taking into account the developments that have already been permitted. South Gloucestershire Council desktop review determined that this could be achieved by new infill and limited development and conversion of existing buildings in accordance with national and local planning policies. Hence the parish council confirmed their position regarding development in the parish as there is no local need for additional housing at Falfield to sustain the vitality of the parish over and above that allowed by national and local planning policies and planning legislation. This part of the response also gave comments on the housing options put forward by other organisation's owning land in the parish which included excessive number, flood and access issues.

Local Green Space - The Parish Council ENDORSED the proposed Local Green Space area as listed in Appendix 2 of the Draft PSP Plan along with further justification for the site;

Community Aspirations – The Parish Council does not see the need to include the additional aspirations as mentioned in the SGC PSP Summer Consultation 2014, Part 2 Summary of Responses due to one being specifically specified in the parish aspirations and the parish already has a high proportion of tourism related job.

It was proposed by Cllr O'Connor, seconded by Cllr Fryer and resolved by all to submit the draft response with no changes to confirm the Parish Councils position.

The Clerk will sign the response form and return it to South Gloucestershire Council.

Action: Clerk

00505/14 Correspondence (*Italics – available by email*)

Respond to:

Consultation: Discretionary Rate Relief – Expiry 24th December 2014

Consultation: Community Safety and Ant-social Behaviour - Expiry 5th December 2014

Consultation: Local Flood Risk Management Strategy – Expiry 20th January 2015 – Circulate to Cllr Jarvis

Polling District, Polling Place & Polling Station Review 2014 – Expiry 28th November 2014

Consultation: Council Budget – Expiry 1st February 2015

Consultation: Chair's Community Awards 2015 Nominations – Expiry 9th January 2015

Council Response to above Consultations: None

Consultation: Tower Hill Farm, Solar Farm - Which issues do Falfield view as the most important to address at this stage & any comments you have on the liaison group – circulated to Cllrs

Council Response: It was agreed by all to reiterate the planning application response comments. These being: which is the best route along the A38 for the vehicles to wait & approach the site; whether the extent of the Traffic Light controlled zone will be adequate & damage to the verges due to the narrowness of the road. **Action: Clerk**

For Information:

South Gloucestershire Business Directory & Guide, Deaf Association Winter Newsletter 56, Clerks & Councils Direct November 2014 & the Clerk November 2014.

Senior Siren Issue 21, Healthwatch South Gloucestershire ebulletin October & November 2014, South Gloucestershire News Autumn/Winter 2014, Minutes of the ALCA South Glos Group on 25th May 2014, Agenda to ALCA South Glos Group Meeting on 17th November 2014 & Minutes of Charfield, Cromhall, Tortworth and Falfield SSCG Meeting 30th October 2014.

00506/14 Matters for Further Discussion / Information

Cllr Hathway reported that as she had been unable to attend the Horizon Presentation about the develop of a new nuclear power station near Oldbury-on-Severn they have kindly agreed to update the Parish Council at one of their upcoming meetings. **Action: Clerk**

Date of Next Meeting Tuesday 20th January 2015 at 7.30 pm

This concluded the business of the meeting, which closed at 9.25 pm.

The 100 Draw took place after the close of the meeting.