

# **FALFIELD PARISH COUNCIL**

Minutes of the Council Meeting held on 16<sup>th</sup> September 2014 at 7.30 pm at Falfield Village Hall

## Present

**Parish Councillors:** Miss E. Jarvis, Mrs M. O'Connor, Mr C. Murton & Mr K. Fryer.

**Clerk:** Mrs D. Bramley **Public:** Ward Cllr John O'Neill (7.35 pm) & 2 Parishioners (7.35 pm).

### **00478/14 Apologies for Absence**

Apologies were accepted from Cllr Hathway.

### **00479/14 To Approve Minutes of Last Meeting**

It was proposed by Cllr O'Connor, seconded by Cllr Fryer and **resolved** that the minutes of the Council meeting held on 15<sup>th</sup> July 2014 be signed as a correct record.

It was proposed by Cllr O'Connor, seconded by Cllr Fryer and **resolved** that the minutes of the Council meeting held on 19<sup>th</sup> August 2014 be signed as a correct record.

### **00480/14 To Receive Declarations of Interest in Items on the Agenda**

Cllr O'Connor – 00483.1/14 Planning Application PT14/2988/PHN

### **00481/14 Co-option of New Members**

None

### **00482/14 Public Forum**

None

### **00483/14 Planning Matters**

#### **00483.1/14 To Discuss the Following Application**

**PT14/2988/PHN** – 8 Orchard View, Falfield - Erection of rear conservatory which would extend beyond the rear wall of the original dwelling by 4.46 metres, for which the maximum height would be 3.28 metres and the height of the eaves would be 2.17 metres. **Council Response: None**

**PT14/3218/F** - Eastwood Garden Plant Centre - Erection of single storey front extension to form extended cafe & single storey rear extension to form store. (Resubmission PT14/0588/F). **Council Response: None**

#### **00483.2/14 To Note the Following Applications – No Comments / Consultation Expired**

**PT14/2126/ADV** – White Horse Inn - Display of 1no. externally illuminated wall hanging sign, 2no. externally illuminated individual letter signs, 1no. non-illuminated post mounted sign, 6no. non-illuminated disclaimer signs, 2no. non-illuminated wall signs & 9no. externally illuminated floodlights.

**PERMIT – PT14/1996/PHN** - 6 Eastley Close, Falfield - Erection of single storey rear extension, which would extend beyond the rear wall of the original house by 4 metres, for which the maximum height would be 3.5 metres and for which the height of the eaves would be 3 metres

#### **00483.3/14 To Note the Following Notices**

**PERMIT - PT14/2833/F** - Land Off Cutts Lane, Buckover - Erection of agricultural building for the housing of livestock and machinery.

**PERMIT - PT14/2368/PNAR** - Building at Eastwood Farm, Gloucester Road, Whitfield - Prior notification of the intention for change of use from agricultural to residential.

**PERMIT - PT14/2102/F** - Our Cottage, Gloucester Road, Whitfield - Demolition of existing conservatory. Erection of single storey side extension and first floor rear extension to form additional living accommodation.

**PERMIT - PT14/1911/F** - Rose Cottage, Bristol Road - Creation of dropped kerb & construction of driveway.

**PERMIT - PT14/1685/CLE** - The Leaze, Sundayshill Lane - Application for Certificate of Lawfulness for existing use as residential dwelling (Class C3) without compliance with agricultural occupancy condition attached to planning permission SG1804.

### **00484/14 Financial Matters**

#### **00484.1/14 To Approve the following Payments**

It was proposed by Cllr Fryer, seconded by Cllr O'Connor & **resolved** unanimously to approve the following payments.

Mrs D. Bramley – Salary (Jul) via Monthly Standing Order	£ 283.47
Mrs D. Bramley – Salary (Aug) via Monthly Standing Order	£ 283.47
South Gloucestershire Council – Buy Back Grass Cutting Q2 (Written)	£ 97.88
Falfield Village Hall – Rental for Special Meeting 19 <sup>th</sup> August 2014 (Written)	£ 9.00
Royal British Legion – Poppy Wreath (Written)	£ 50.00
Mrs D Bramley – Office Expenses (Ink, Paper, Stamps)	£ 51.54
Mr Smith – Wild Flowers Seed	£ *

\*The Clerk will contact Mr Smith so that he may be reimbursed for the cost of the wild flower seed.

**00484.2/14 To Discuss 5 Alive Funding Request**

The request letter and further information regarding the request was circulated to Cllrs prior to the meeting which Cllr Jarvis summarised. After a short discussion it was proposed by Cllr O'Connor, seconded by Cllr Murton and agreed by all to donate £50.00 to the 5 Alive now, include the item for discussion at the Budget meeting in November to discuss an annual donation and review again in March to determine if a further donation can be made in this financial year. The cheque will be written and signed once the payee has been confirmed.

**Action: Clerk**

**00484.3/14 To Note 2014/2015 Budget & Payments/Receipts Statement - Circulated to Cllrs**

The Budget & Payments and Receipts Statement was noted and signed.

The current balances are: NatWest Current Account: £ 4,802.88  
National Savings & Investment Account: £ 5,878.64

**00485/14 Highway Matters**

**00485.1/14 To Discuss / Receive Feedback regarding Sundayshill Lane Commuter Parking**

Consultation FALFIELD - Sundayshill Lane - Review of Waiting Restrictions Extension until 19th Sept 2014

The proposed Waiting Restrictions plan was shown to all present. The restriction between 9 am and 10 am was clarified by Mr C Hanson the SGC Engineer as follows:

*"The proposed single yellow lines would prohibit parking between 9 am and 10 am. No one would be able to park on the lines during that period"*

It was also noted that several residents of Orchard View were not formally consulted about this consultation.

After some discussion it was agreed by all to respond as follows:

"At the Parish Council Meeting on Tuesday 16<sup>th</sup> September the FALFIELD - Sundayshill Lane - Review of Waiting Restrictions consultation was discussed.

It was agreed that the proposed road markings would prevent Commuter Parking outside the Church on Sundayshill Lane and in the layby in front of Orchard View however those parishioners living in Orchard View would be adversely affected. A number of properties in Orchard View do not have vehicular access so residents use the layby to park their vehicles 24 hours a day.

The Parish Council asked if the Waiting Restrictions between 9 am – 10 am can be applied to Non Orchard View Residents Only, similar to those in the Bristol area, in the layby in front of Orchard View so they are able to park their vehicles in the layby without fear of repercussions.

You should also be aware that a number of Orchard View residents were unaware of the consultation even though we believe formal letters had been sent."

**Action: Clerk**

**00485.2/14 To Discuss / Receive Feedback regarding A38/B4061 Whitfield Junction**

Nothing to Report.

**00485.3/14 To Receive Feedback regarding Orchard View**

Cllr O'Neill reported that the Orchard View track is still ongoing although the work was meant to be completed in the summer it is now not planned until October.

**00486/14 To Receive Reports from Councillors**

**00486.1/14 To Note Feedback from Charfield, Cromhall and Tortworth SSCG**

Nothing to report - Next meeting on the 30<sup>th</sup> October 2014

Cllr Jarvis raised the Review of Community Engagement Consultation which will impact the Safer Stronger Community Groups and that Tortworth Parish meeting had contacted Falfield Parish Council to discuss formulating a response. Cllr O' Neill stated that he had already informed South Gloucestershire Council that the SSCG meetings had a great deal of value for the rural areas and has achieved a great deal since their formation.

It was agreed to contact Tortworth Parish meeting and formulate a joint response. An individual response will also be formulated. Both responses will be approved at the meeting November.

**Action: Clerk**

**00486.2/14 To Note Village Hall Management Committee Feedback**

A Wine Tasting Evening has been organised for the 18<sup>th</sup> October 2014, details are in the 5 Alive

**00486.3/14 To Discuss Arranging the Next Meeting at HMP Eastwood Park**

It was agreed to arrange another meeting with HMP Eastwood Park to obtain an update regarding the ongoing changes.

**Action: Clerk**

**00486.4/14 To Receive Feedback regarding HMP Leyhill Working Party**

Cllr Hathway attended the meeting at HMP Leyhill on the 28<sup>th</sup> August and circulated her report to Cllrs. Cllr Jarvis read this report at the meeting.

In summary: Alison Rivers, Head of Corporate Services gave everyone a tour of the facility which included the joinery department where inmates are taught by a trained carpenter; the gardening department that provides

bedding plants to local garden centres, a print department and an education department. Both the joinery and print departments accept jobs from local organisations when requested through the correct channels. There is a DHL Depot that is used to transport the goods grown there to other facilities around the country. The departments mentioned help with rehabilitation to rejoin the community and where possible help inmates obtain a qualification in a specific trade.

The 'Though the Gate' scheme came under Release on Temporary Licence (RoTL) which has now been cut back to enable inmates to work in the various departments mentioned above. The scheme was also not cost effective for the Ministry of Justice. Cllr Hathway stated that it was a very worthwhile discussion and we now have a contact at HMP Leyhill should the Parish Council require any joinery or printing work completed.

**00487/14 To Receive the Clerks Report**

**00487.1/14 To Discuss/ Receive Feedback regarding storing records at the Gloucestershire Archives**

The Clerk stated that the Gloucestershire Archives would take the Parish Council Records on Deposit. The Parish Council can access the records and remove them if required. There is no cost for this. The General Public would be able to view the records at the archives but not remove them. It was noted that there are only electronic records (minutes & accounts) from January 2009.

It was agreed by all to archive the Minutes and Annual Statement of Accounts up to March 2004. **Action: Clerk**

**00488/14 To Receive Feedback regarding Asset Risk Assessment & Inspection Actions**

The Risk Assessment and Asset Inspection document was circulated to Cllrs prior to the meeting. The progress regarding the actions is shown below:

1	War Memorial Repairs – Monitor Flooring, Painting of Chain and Minor Bollard Repairs	Due to insurance requirements this task needs readdressed.
2	Bus Shelter – The Huntsman (South Bound) - Some graffiti	No Progress
3	Bus Shelter – Whitfield Gate Farm (North Bound) - Some graffiti	No Progress

**00489/14 Correspondence (*Italics – available by email*)**

**Respond to:**

*Invitation to ALCA Annual General Meeting on 4th Oct 14*

*Consultation: Council Tax Reduction Scheme Changes – Expiry 22nd Sept 14*

*Consultation: Superfast Broadband deployment in South Glos to Define Intervention Areas - Expiry 3rd Oct 14*

*Consultation: Review of Private Sector Housing Service - Expiry 10th Oct 14*

*Consultation: Draft Statement of Community Involvement (SCI) 2014 – Expiry 13th Oct 14*

*Consultation: Early Help Vision Strategy – Expiry 14th Oct 14*

*Consultation: Advice Services – Expiry 20th October 2014*

**Council Response: NONE**

*Consultation: Review of Community Engagement e.g. Safer Stronger Community Groups - Expiry 30th Nov 14*

**Council Response: This item was covered under Item 00486.1/14**

**For Information:**

Senior Siren Issue 20, ALCA Local Council Matters Summer 2014, Healthwatch South Gloucestershire ebulletin August & September 2014, Minutes of the Town & Parish Councils Forum meeting held on 10 July 2014 (Next Meeting on 21st October), Minutes of the Charfield, Cromhall & Tortworth SSCG 31st July 2014 Meeting, News - The Office for Nuclear Regulation (ONR) and the Environment Agency have completed their first high level assessment step of Generic Design Assessment (GDA) for Hitachi-GE's UK Advanced Boiling Water Reactor (UK ABWR), Tortworth Parish Meeting Minutes 2nd September 2014, Came & Co Council Matters Autumn 2014, CAB Impact Report & Quality of Life Report 2014.

It was agreed to ask 5 Alive to include the information regarding the following Correspondence: Notice of Intent - Temporary Traffic Order - Sundayshill Lane, Falfield from 13th Oct 2014

**00490/14 Matters for Further Discussion / Information**

**00490.1/14 Tower Hill Solar Panel Farm – Planning Application PT14/2810/F**

The Development Control (West) Sites Inspection Sub Committee Meeting to view this site is on Friday, 26th September 2014 at 9.40 am.

**Date of Next Meeting Tuesday 18<sup>th</sup> November 2014 at 7.30 pm**

**This concluded the business of the meeting, which closed at 8.35 pm.**