

FALFIELD PARISH COUNCIL

Minutes of the Meeting of Council held on 17th September 2013 at 7.30 pm at Falfield Village Hall

Present

Parish Councillors: Mrs J. Hathway (Chairperson), Miss E. Jarvis, Mr. Murton & Mr K. Fryer.

Clerk: Mrs D. Bramley **Public:** Ward Cllr John O'Neill and 4 Parishioners

00372/13 Apologies for Absence

Apologies were accepted from PCSO Golding.

00373/13 To Approve Minutes of Last Meeting

It was proposed by Cllr Fryer, seconded by Cllr Jarvis and **resolved** that the minutes of the meeting held on 16th July 2013 be signed as a correct record.

00374/13 To Receive Declarations of Interest in Items on the Agenda

Cllr Hathway – Eastley Close

00375/13 Co-option of New Members

None

00376/13 Public Forum

00376.1/13 Police Report from PCSO Golding

PCSO Golding sends her apologies and having searched the incident database is happy to report there have been no crimes logged in or around Falfield in the last few months.

The Clerk will inform PCSO Golding about the cars parked in the Training Centre Car Park for long periods.

00377/13 Financial Matters

00377.1/13 To Approve the following Payments

It was proposed by Cllr Fryer, seconded by Cllr Murton and **resolved** unanimously to approve the following payments.

Mrs D. Bramley - Salary (July) via Standing Order	£	280.68
Mrs D. Bramley - Salary (August) via Standing Order	£	280.68
Royal British Legion (RBL) - Poppy Wreath	£	50.00
Mrs D. Bramley (Expenses – Office)	£	30.00

00377.2/13 To Note Current Account Balances

The following balances were noted: NatWest Account: £ 2797.20 which includes the Jul & August Salary payments but the donation to the Falfield & Stone Brownies has yet to clear. The balance will decrease to £ 2687.20 when all outstanding payments have cleared.

The National Savings and Investments Account (NS & I): £ 5,834.88

00377.3/13 To Approve NALC Local Council Clerk's 2013/2014 Salary Increment

It was proposed by Cllr Jarvis, seconded by Cllr Hathway and agreed by all to increase the Clerks salary in line with the NALC Salary scales effective from 1st April 2013. The Clerk will update the Nat West bank Standing Order and calculate any back pay.

Action: Clerk

00378/13 Planning Matters

00378.1/13 To Discuss the Following Applications

PT13/2618/F - Pound House Farm Old Gloucester Road Thornbury - Erection of 1 no. 77 m maximum high wind turbine with associated works. **Council Response:** After some discussion it was agreed that the Parish Council would not comment on this application.

Action: Clerk

00378.2/13 To Note the Following Notices

NO OBJECTION - PT13/2878/NMA - Sundayhill Lane Falfield - Non-material amendment to PT10/2883/F to erect covers for porches, remove timber cladding to front elevations and revise drainage scheme.

PERMIT - PT13/2427/F - Mount Pleasant Bristol Road Falfield - Erection of single storey rear extension to provide additional living accommodation.

PERMIT - PT13/0613/F – Training & Conference Centre, Eastwood Park – Construction of new bat roosting facility to mitigate demolition of existing dwellings

00378.3/13 To Note Orchard View Feedback

Tree Preservation Order (TPO)

The Clerk would like to thank Mr Hathway for his help in identifying the trees. An application to request a TPO for all the trees on the Orchard View grass area has now been completed and will be submitted to South Gloucestershire Council for consideration. The application also requested that if all the trees could not be protected that each individual tree was considered.

Gravel Track

Cllr O'Neill stated that he was arranging a site meeting with Simon Spedding (Streetcare), the Parish Council and parishioners to discuss the issues with the Orchard View gravel Track. The dates were 25th Sept (1.30 – 5.30), 27th Sept (9.30 – 1) and 2nd Oct (1 – 5.30). Cllr Hathway and the Clerk informed Cllr O' Neill that they could not make the 25th Sept.

Wild Flower Bed

The wild flower bed by Orchard View was driven over by a white van and badly damaged. Fortunately a parishioner saw the van and contacted the company. The company has subsequently contacted the Parish Council and offered a donation as an apology for this damage.

BT Manhole Cover

Another new cover for the BT Manhole has been requested as it has been broken again within one month.

00378.4/13 To Note Eastwood Park Training and Conference Centre Development Feedback

As mentioned in the Gazette planning permission has been granted for the 20 houses and healthcare training centre. The Parish Council has yet to be formally notified of the approval or what conditions have been included. Cllr O' Neill stated that at the site and development meetings he raised the fact that there were no affordable houses or that there was no 106 agreement.

The Parish Council will look at other ways to have an island installed on the A38 for parishioners to cross safely. Cllr O' Neill suggested taking with Rob Wiltsher about this.

00379/13 Highway Matters

00379.1/13 To Receive Feedback regarding Commuter Parking on Sundayhills Lane

No progress has been made due to Rob Wiltsher still being on Jury Duty until October

00379.2/13 To Receive Feedback regarding Eastley Close

No progress has been made because although Mr Thorne has now returned he is currently on holiday.

00379.3/13 To Discuss / Receive Feedback regarding A38/B4061 Whitfield Junction

There has been some confusion at South Gloucestershire Council as to which scheme has been agreed. The Parish Council looked at the plan they had received but it was agreed to wait and discuss the scheme with Rob Wiltsher.

00379.4/13 To Discuss Changes to Highways & Streetcare Services

At the meeting with Mr Meddick the following areas were discussed:

Grass Cutting	
A38 grass in front of North Bound Bus Shelter	This area would be cut to an amenity standard
Sundayhills Lane Bollards by Scout Hut	This area would be reduced to just strimming around the bollards approx. 1 m ²
Grass in front of the Huntsman	This grass would be cut to an amenity standard
A38 Grass in front of the War Memorial	Mr Meddick will include this area, cut to an amenity standard on the cost estimate
Sundayhills Lane – in front of gates	Mr Meddick will include this area, cut to an amenity standard on the cost estimate
Dog Bin Orchard View	The Dog Bin has been moved and is now on the Orchard View Grass Area

Mr Meddick is away and has not provided an updated cost for the discussed items but stated at the meeting it would be around the same cost as stated - £273.

It was proposed by Cllr Fryer, seconded by Cllr Jarvis and agreed by all to 'buy back' the grass cutting services provided there is no significant increase to the cost already provided but not to 'buy back' the dog emptying service. This implies the dog bin will be removed after the 1st April 2014 so parishioners will need to be informed that they can use any litter bin in the parish to dispose of dog waste. The Clerk will respond to the consultation informing South Gloucestershire Council of their decision. **Action: Clerk**

00379.5/13 To Receive Feedback regarding Moorslade Lane (Ref: 324011)

The issue was logged with South Gloucestershire Council (SGC) asking for a site visit to discuss the condition of the lane. SGC inspected the lane without informing the Parish Clerk as requested. Having chased up SGC the following reply was received from Darren Davison, Highway Maintenance:

"Thank you for your contact regarding Moorslade Lane.

Moorslade Lane is a site that has been highlighted for future maintenance. It has been designated a particular resurfacing treatment. Unfortunately we cannot be sure at this time as to when we will be able to programme the works in.

This site has been re-inspected within the past two months and there were four large areas along this stretch that were highlighted as requiring maintenance. Again I cannot state as to when this work will be done but rest assured that the road will be on the future maintenance programme."

Another parishioner has also raised the condition of the lane with SGC.

00380/13 To Receive Reports from Councillors

00380.1/13 To Note Feedback from Charfield, Cromhall and Tortworth SSCG – Cllrs Jarvis

Cllrs Hathway & Jarvis attended the Charfield, Cromhall and Tortworth SSCG meeting on the 1st August 2013. In summary: The areas of concern for Falfield were reiterated as the A38/B4061 junction and the Commuter Parking both of which the Parish Council are dealing with directly now. Cllrs also received a Community Grant leaflet that was given to the Clerk to file.

The next meeting is on 23rd October at 7.30 pm in the Sportsman's Lounge, Charfield Memorial Hall.

00380.2/13 To Note Village Hall Management Committee Feedback – Cllr Hathway

The new committee is working well and the Treasure Hunt last week went well. The next event, Wine Tasting, is planned for the 19th October.

00380.3/13 To Discuss the William Stephens Charity

Cllr Fryer explained the scope of the charity and asked for any suggestions for a recipient to be forwarded to the Parish Council.

00380.4/13 To Discuss next meeting with HMP Eastwood Park

It was agreed to ask Mr Beecroft if he would like to attend the meeting in November to talk about the current developments regarding the prison service.

Action: Clerk

00366/13 To Receive the Clerks Report

00366.1/13 Sundayhills Lane Road Sign (Ref No. 152691)

A new sign has been ordered but no timescales for installation were available.

00366.2/13 Footpaths along the A38 (Ref No. 279769)

The verges alongside the footpaths have been cut back again but they have not been cleared of mud/grass/moss yet. A timescale for the task was given as end of August / beginning of September.

00367/13 To Discuss/Note Asset Inspection Actions inc New Homes Bonus Application

The asset repair list has been split into 2; Table 1 shows the Parish Council actions and any progress and Table 2 are the items listed in the New Homes Bonus application.

TABLE 1	
War Memorial Repairs – secure several loose slabs, clean/paint chain & re-render bollards.	Begin assessed
Bus Shelter – The Huntsman (South Bound) - Replace timetable case Perspex & timetable	Completed
Bus Shelter – The Huntsman (North Bound) - Timetable case Perspex replacement	Completed
Jubilee Bench – Repair to front facing slat due to splitting	Completed
Village Green – Boundary Stones need uncovering	Completed

TABLE 2	
Bus Shelter – The Huntsman (South Bound) - cut back of surrounding bushes	
Bus Shelter – The Huntsman (North Bound) - cut back of surrounding bushes/brambles	
Bus Shelter – Whitfield Gate Farm (North Bound) – Removal of Ivy & bushes around shelter	
All Bus Shelters – Sweep interior	
50 th Annivarsary Bench (Sundayhills Lane) – Requires sanding & vanishing	
Falfield Centenary Bench (Milbury Heath) - Requires sanding & vanishing	
Jubilee Bench – Requires sanding & vanishing	
Noticeboard & Posts – Requires light sanding & vanishing	
Gates and Posts – Requires vanishing	
Village Green Benches (2) – Require sanding & vanishing plus overhanging trees cut back	
Village Green Fence – Requires wood preserve	

The New Homes Bonus has been agreed by the Severn Vale Area Forum and now needs to go to the Finance Officer so the funds should follow shortly. Cllr Hathway and the Clerk met with the HMP Leyhill Working Party Supervisor and ran through the tasks. The Clerk is meeting with Mr Hathway to purchase the materials and work is expected to start on the 24th September for 3 days.

00368/13 Correspondence (*Italics – available by email*)

Respond to:

Consultation - Stroud District Council Pre Submission Local Plan - Expiry 16th October 2013

Consultation - Gloucestershire County Council – Draft Local Developer Guide: Infrastructure & Services with New Development - Expiry 11th October 2013

Annual Parish Charter Review Meeting on Tuesday 8th October 2013 - Baileys Court Activity Centre, The Pavilion, Baileys Court Road

South Gloucestershire Council Policies Sites and Places Plan (PSP Plan) Questionnaire and REMINDER invitation to the consultation launch events.

Council Response to above consultations: No Comments

Consultation - South Gloucestershire Safer & Stronger Communities Partnership - Expiry 29th November 2013

Council Response – Cllr Hathway to review

For Information:

South Gloucestershire Over Fifties Forum Summer 2013, Greater Bristol Travel Map, South Gloucestershire News Summer 2013, The Clerk Magazine September 2013, Clerks & Council Direct September 2013 & South Gloucestershire Deaf Association September 2013

CVS South Gloucestershire Digest Quarter 2 2013, Trading Standard Alerts – Rogue Traders, Driveway Sealing Scam and Free Home Security Alarms, Fire Service Safety Advice on BBQ, camping / caravanning, countryside and river safety, CVS ebulletin July & August 2013, Woodland Trust Community Trees, CPRE Avonside Director's Bulletin August & September 2013, Changes to Bus Services from September 2013, Healthwatch South Glos ebulletin August & September 2013, Community Learning Prospectus 2013 – 2014, Town & Parish Council Forum (previously Parish Charter Working Group) Minutes, Avon Fire Authority Newsletter July 2013, Senior Siren Magazine, Interim measures for Sharing Intelligence for the Purposes of Community Tension Monitoring, Quality of Life Report 2012/13 & Hate Crime and Prejudice Motivated Incident Reporting Forms

00369/13 Matters for Further Discussion / Information

None

Date of Next Meeting Tuesday 19th November 2013 at 7.30 pm

This concluded the business of the meeting, which closed at 8.50 pm.