

FALFIELD PARISH COUNCIL

Minutes of the Meeting of Council held on 20th July 2010 at 7.30 pm at Falfield Village Hall

Present

Parish Councillors: Mr P. Mair(Chairman), Mr A. Knight (Vice Chairman), Mr J. Whitney, Miss E. Jarvis, Mr K. Fryer, and Mr C. Williams. **Clerk:** Mrs D. Bramley.

Public: Sarah Booker LINK Representative, PCSO Dawn Golding and 7 Parishioners.

Apologies for Absence

Apologies were accepted from Councillor Mike Pirie

00109/10 To Approve Minutes of Last Meeting

It was proposed by Cllr Fryer, seconded by Cllr Whitney and **resolved** unanimously that the minutes of the meeting held on 18th May 2010 be signed as a correct record.

00110/10 To Receive Declarations of Interest in Items on the Agenda

None

00111/10 Public Forum

00111.1/10 Report from PCSO Dawn Golding

PCSO Dawn Golding introduced herself and apologised for not being able to attend the last 2 meetings. There have been no reported crimes in Falfield for the last 6 months but complaints regarding a car that parks on the pavement have been dealt with. In the surrounding areas there have been some shed/garage burglaries with bikes, quad bikes and motorbikes being stolen but several arrests have been made. PCSO Golding left some Anti Social Behaviour leaflets that explain the different levels of anti-social behaviour including scams and what needs to be reported. The Thornbury area team also have a new neighbourhood police team sergeant called Louise Boyce.

00111.2/10 Local Involvement Network (LINK) Representative – Sarah Booker

Sarah Booker introduced herself and explained the role that the Local Involvement Network has. In summary every local authority has a LINK in their area and it gives the people using the services the opportunity to raise concerns/issues and thus influence local Health and Adult Social Care services. LINK can not raise issues about Child Social Services or those of an individual. LINK has several working groups that include: core management, mental health, health services, adult social care and C-Link (for the Chinese Community) which meet every 4-6 weeks. All meetings are open to the public and to ensure everyone gets an opportunity to attend they meet in various locations within South Gloucestershire.

LINK has statutory powers that can be used to hold local Health and Adult Social Services accountable. When they raise an issue the service has a set number of days to respond. LINK can also enter and view a service to get more information regarding an issue that has been raised. Examples of issues that may be raised include whether patients are getting sufficient food and fluids because sometimes people may not be able to feed themselves and need additional support.

LINK issues e-bulletins every month and you can sign up on the website: www.linksouthglos.org.uk

There were no questions and Cllr Mair thanked Sarah Booker for her presentation.

00111.3/10 Village Plant Containers

It was raised that the plant containers on the A38 near the Gables Hotel have not been looked after. The Falfield WI are happy to continue to look after the ones near the Post Office Stores but are unable to look after those near the Gables Hotel in their current position. It was mentioned that The Gables Hotel had agreed to look after the plant containers but had a change of ownership since then. The Clerk will write to the Gables Hotel to see if they are still willing to look after the plant containers. **Action: Clerk**

00111.4/10 Sewerage Charge Increase

Residents of Orchard view raised the issue of an excessive increase in Sewerage Charge by Merlin Housing Society to the parish council. It was proposed by Cllr Knight and seconded by Cllr Whitney that the Clerk should write to Merlin Housing Society and ask for further clarification of this increase on the resident's behalf. **Action: Clerk**

00112/10 Financial Matters

00112.1/10 To Note Payments Received

The following payments were received:

VAT Refund 1st April 2009 – 31st March 2010 (inc VAT charged by Diocese solicitors) £249.17

00112.2/10 To Approve Payments for 2009/2010

It was proposed by Cllr Mair, seconded by Cllr Williams and **resolved** unanimously to approve the following payments.

Mrs D Bramley – Clerks Salary (Apr – Jun) and Office Expenses	£ 880.75
1 st Falfield Scouts Group Grant	£ 70.00
Victim Support Grant	£ 50.00

00112.3/10 To Note the Account Balances

The following balances were noted.

NatWest Account: 1653.29. It will decrease to £ 901.71 when all receipts and payments above have cleared.
National Savings and Investments Account (NS & I): £7776.00.

00112.4/10 To Approve Transfer of Funds from NS & I Account to NatWest Account

It was proposed by Cllr Mair, seconded by Cllr Fryer and **resolved** unanimously to approve the transfer of £1000 from the reserve account to the current account.

00113/10 Planning Matters

The following applications/notifications were considered and any responses unanimously agreed at this meeting.

00113.1/10 APPLICATION PT10/1187/F **Brinkmarsh Lane Farm, Brinkmarsh Lane**
Erection of agricultural building for storage of fodder. **Council Response: No Comment**

The following applications/notifications that have been dealt with since the last meeting were noted.

00113.2/10 APPLICATION PT10/1421/NMA **Falfield Garage, Bristol Road, Falfield,**
Non-material amendment to application PT09/1083/F to add oak beams above all windows and doors, where possible and to dark stain timber cladding to dormer gable fronts. **Council Response: No Comment**

00113.3/10 APPLICATION PT10/1470/F **Ambulance Station, Charfield Road**
Erection of 2 no. modular buildings for storage and accommodation for Hazardous Area Response Team for a temporary period of six months. **Council Response: No Comment**

00113.4/10 APPLICATION PT10/1268/F **White Horse Inn, Bristol Road, Buckover**
Installation of sewage treatment plant and associated drainage
Council Response: No Comment - Drainage Field Not in Falfield

00113.5/10 REFUSAL PT10/1239/F **Spring Barn Home Farm House**
Erection of first floor rear extension and installation of louvered dormer window to the side to provide additional living accommodation. **Council Response: No Comment**

00113.6/10 PRIOR APPROVAL NEEDED PT10/0975/PNA **Hope Manor Farm, Cromhall Lane**
Prior notification of intention to erect an agricultural building for storage of animal feed and machinery.

00113.7/10 REFUSAL PT10/0697/F **15 Eastley Close, Falfield**
Erection of Boundary Fence (Resubmission of PT09/1335/F)

00114/10 Highway Matters

00114.1/10 Road Cleaning

It was noted that the road gutters have been cleaned and that a number of potholes have been repaired including some in Moorslade Lane.

00115/10 Village Hall

00115.1/10 To Confirm Village Hall Representative

Cllr Pirie has agreed to be the Parish Council representative on the Village Hall Management Committee. The Council need to ensure that Cllr Pirie is not personally liable as a result of signing the Trustee Agreement.

Action: Clerk and Cllr Mair

00116/10 Public Rights of Way (PROW)

Refer to Clerks Report Item 00119.3/10

00117/10 To Receive Reports from Councillors

00117.1/10 HMP Eastwood Park - Sale of Land

Cllr Jarvis gave an update regarding the sale of the HMP Eastwood Park Land which includes the Land the Scout Hut resides on, the access road (Eastley Close), 4 garages and a strip of land along Sundayhills Lane. As yet there has been no information as to when the land will be auctioned but the 4 garages have had notices put on them informing the current users that they have a month to clear them which ends on 21st July 2010. The affect on the Scout Hut is also unknown.

Action: Clerk and Cllr Jarvis

00117.2/10 Pool Farmhouse Buildings

Cllr Mair reported that he had spoken to both Mr J. Wheldon and Mr R. Severinsen, the owner of Pool Farmhouse Building regarding future development.

00117.3/10 Gypsy Camp

Cllr Mair reported that gypsy's had been camping on the corner of B4061 and Old Gloucester Road near Country Wide. South Gloucestershire Council were informed by a number of residents in the area and the gypsy's moved on after 4 days.

00118/10 To Discuss/Approve Formal response to Core Strategy Pre-Submission Consultation Draft

Cllr Jarvis reviewed the document on behalf of the parish council and had emailed her comments to Councillors prior to the meeting. These comments summarised the parts of the Core Strategy document that affected Falfield. Falfield is not covered specifically but is covered in general terms in the Rural Area section.

The main points were:

1. Park and Share - this is mentioned within the document but does not specify a location and may be in Tortworth. The Parish Council has not received any details regarding this proposal.
2. House Density of 30 to 40 houses per hectare - this is too dense for a rural area and under the coalition government this has been scrapped.
3. Road Infrastructure – with the large number of new houses in Thornbury and the other surrounding areas more traffic will be coming through Falfield. This needs to be addressed within Core Strategy.

The Clerk will respond on behalf of the parish council regarding the points raised above. **Action: Clerk**

00119/10 To Receive Clerks Report

00119.1/10 Training

I have completed my Working with Your Council Course and will receive my completion certificate shortly.

00119.2/10 Highways

The broken up tarmac and hole in front of the Jubilee bench has been reported to Streetcare and has been repaired.

00119.3/10 Public Rights of Way (PROW)

I have been contacted by PROW but now need to contact Lindsay Saunders to find out exactly what being a volunteer footpath warden involves. I have been unable to contact her so far but will continue trying.

00119.4/10 Asset Repairs

I have contacted HMP Leyhill regarding the Notice board and Jubilee bench and I am waiting for them to get back to me.

With regards to the Laptop, I have not contacted South Gloucestershire IT department yet but it may need a new keyboard and I have no idea of the potential cost. The Clerk will consult with Ward Cllr O' Neill to see if the IT department will look at the Laptop.

Repairs still outstanding:

Milbury Health Bench	The top rung of the seat back is not attached on one side	
Bus Shelters	Falfield (South Bound)	Branches and Ivy need cutting back Perspex broken on timetable
	Falfield (North Bound)	Window View blocked by Tree
	Whitfield (South Bound)	No Bus Stop Sign or Timetable
	Whitfield (North Bound)	Ivy needs removing No Bus Timetable
	Brink Marsh Lane (South)	Ivy needs removing No Bus Stop Sign, Timetable or Lay by

With regards to the remaining repairs it was agreed unanimously that the Clerk should ask HMP Leyhill if they would be prepared to clear the ivy/branches from the Bus Shelters. The Clerk is authorised to spend up to £50. **Action: Clerk**

00119.5/10 Parish Council Website

Mr Carpenter has updated the contact details for the Councillors on the Falfield Website. I still have to send him the other documents but am waiting until the Standing Orders and Financial Regulation have been updated and approved.

00119.6/10 Standing Orders and Financial Regulations

I have started to update our Standing Orders but The National Association of Local Councils (NALC) model version of this document has altered a great deal. New sections have been included and others grouped together so updating our standing orders is taking longer than anticipated. The financial regulations have not changed much and are almost complete. I will continue to update the documents ready to discuss at the meeting in September.

Action: Clerk

00120/10 Correspondence (*Italics – available by email*)

To Respond to:

The South Gloucestershire Parish Charter Consultation Document - emailed to Councillors – response required by 27 August 2010 – Councillors had no Comments they wished returned.

Invitation to Four Towns and Vale Link Community Transport Partnership Meeting – Wed 21st July 2010 at Pathway Centre, Elm Park. – **No one was able to attend.**

Joint Carers Strategy Consultation from 1st July 2010 until the end of October 2010. Go onto the South Glos. Council website www.southglos.gov.uk click on "Have your say" and then scroll down to the "South Gloucestershire Joint Strategy for Carers".

*Invite to Working Together Matters Event (Free) on 29th Sep at 2.30 – 9.00 pm at Kendleshire Golf Club, Reply by 3rd Sept. – **Information regarding the event was handed to Cllr Knight***

For Information:

Horizon Nuclear Power Community Update - Oldbury Power Station July 2012 – Copies handed to Councilors.

Parish Charter Working Group Terms of Reference 201

South Gloucestershire Deaf Association Newsletter Issue 38

ALCA Newsletter June 2010 & July 2010

Standards Committee Annual Report 2009/2010

Avon and Somerset Police Authority Strategic Policing Plan 2010-2013 Update 2010-2011

Our News – The newsletter of the South Gloucestershire Partnership - Summer 2010

Citizens Advice Bureau Impact Report 2009-2010

Invite to 2009/10 Impact Report at 8.00pm in Yate Library on Thursday 24th June – attend by Cllr Fryer

The Standards Board - The Code of Conduct – Guide for Members May 2007

Clerks and Councils Direct Magazine – July 2010

The Clerk - July 2010

South Gloucestershire News – Summer 2010

Being a Good Employer – A Guide for Parish and Town Councillors

CVS South Gloucestershire Newsletter and Children and Young People Newsletter Issue 34

Speedvisor Results for sign on A38 south of the B4061 for North bound traffic, between 1st -31st May 2010

Highway Maintenance Programme 2010/2011 – includes Surface Dressing for Sundayhills Lane (No dates)

PROW Liaison Group Meeting Notes of Meeting on 22 April 2010 & CAMS Reports

Eastwood Park Workshop Notes – emailed to Councillors

Skills, Worklessness and Employment Bulletin - June 2010

Rural and Parish Matters Newsletter Summer 2010

Networking News – Spring 2010 – Local Environment News & Local action

SLCC Newsletter

Children's Playlink Summer 2010 Booklet

South Gloucestershire LINK e bulletin June 2010

Parish Charter Working Group Minutes 20th April 2010

00121/10 Matters for Further Discussion / Information

None

Date of Next Meeting: Tuesday 21st September 2010

This concluded the business of the meeting, which closed at 9.25 pm.