

FALFIELD PARISH COUNCIL

Minutes of the Meeting of Council held on 19th April 2011 at 7.30 pm at Falfield Village Hall

Present

Parish Councillors: Mr P. Mair(Chairman), Miss E. Jarvis, Mr C. Williams, Mr J Whitney and Mr M. Pirie.

Clerk: Mrs D. Bramley.

Public: 1 Parishioner

Apologies for Absence

Apologies from Cllr A. Knight (Vice Chairman) and Cllr K. Fryer were accepted.

00167/11 To Approve Minutes of Last Meeting

It was proposed by Cllr Williams, seconded by Cllr Jarvis and **resolved** unanimously that the minutes of the meeting held on 15th March 2011 be signed as a correct record.

00168/11 To Receive Declarations of Interest in Items on the Agenda

Cllr Williams – Planning Application PT11/0817/F - Neighbour

00169/11 Public Forum

None

00170/11 Financial Matters

00170.1/11 Approve End of Year Accounts for 2010/2011

a) To approve Statement of Accounts Ending 31st March 2011 (Copies Circulated)

The accounts were presented and discussed. It was proposed by Cllr Whitney, seconded by Cllr Pirie and **resolved** to approve the Statement of Accounts as presented and they were duly signed.

b) To Approve Annual Return 2010/2011 Sections 1 and 2 (Copies Circulated)

It was proposed by Cllr Williams, seconded by Cllr Pirie and **resolved** to approve Sections 1 and 2 of the Annual Return and the form was duly signed.

00170.2/11 To Approve Internal Auditor for 2011/12

It was **agreed** that Mrs Ann Leaney be appointed the Independent Internal Auditor for this financial year.

00170.3/11 To Approve Payments for 2011/2012

It was proposed by Cllr Mair, seconded by Cllr Jarvis and **resolved** unanimously to approve the following payments.

Avon Local Council Association (ALCA) Subscription 2011	£ 96.93
LGA 1972 S137 Grant Payment – 1 st Falfield and Stone Brownies	£ 100
LGA 1972 S137 Grant Payment – Four Towns and Vale Link Community Transport	£ 150
LGA 1972 S137 Grant Payment – Thornbury & District Stroke Support Group	£ 50
LGA 1972 S137 Grant Payment – Citizens Advice Bureau	£ 50
LGA 1972 S137 Grant Payment – Alzheimer's Society	£ 30
Falfield Village Hall – Rental for Meeting 19 th April 2011	£ 18
Aon Limited Insurance Payment	£ 307.28
The Aon insurance payment will be paid once the paperwork for a revised premium is received.	
The Clerk queried the increase of 9% from last year which resulted in the premium being reduced to £307.28 from £456.76	

00170.4/11 To Note the Account Balances

The following balances were noted.

NatWest Account: £ 1000.74. It will decrease to £ 505.81 when the above payments excluding the insurance clear.

The notice board payment will be £204 and has yet to be paid and the Precept payment is due on the 30th April 2011

National Savings and Investments Account (NS & I): £6790.70.

00170.5/11 To Note the Parish Council now has to operate a PAYE scheme

The Clerk informed councillors that a PAYE scheme has to be operated for parish councils employees. The Clerk is in contact with HMRC to set this scheme up. If any action is required by councillors the Clerk will inform the councillors.

00171/11 Planning Matters

00171.1/11 To discuss progress of complaint and way forward. Application - PT10/3362/F
Responses from Mrs H O Conner and Mr E Pickles MP were circulated prior to meeting.

A response to Mrs H O'Connor was sent out with copies being sent to Mr A Brown (Complaints Department Representative), Mr W Oulton (Democratic Services) and Mrs P Pyper (Chair SGC Standards Committee). The parish council requested that the complaint be taken to the next stage and again highlighted one of the points of evidence.

Mr A Brown responded stating that the complaint had been referred to Stage 2, Mrs. F Quilty would be dealing with the complaint and she would be contacting us shortly.

A response was sent to Mr Pickles MP representative Mr Walton with copies being sent to the Deputy Prime Minister Nick Clegg MP and Steve Webb MP, this response included a copy of the letter sent to Mrs O'Connor. The parish council asked for clarification about taking the matter to the Local Government Ombudsman as this route is not available to a parish council.

To Discuss the following applications.

00171.2/11 Application PT11/0817/F Sundayhills House, Sundayhills Lane
Conversion of existing garage and stable block to form residential annex ancillary to main dwelling.
Council Response: No Comment

00171.3/11 PT11/0585/ADV Acorn Farm Green Lane, Milbury Heath
Display of 2 no. Non illuminated freestanding directional signs.
Council Response: The council sent a response regarding the increase in traffic that would require directional signs and if this increase was anticipated within the original planning application.

To Note the following applications/notifications that have been received/dealt with since the last meeting.

00171.4/11 Lawful PT11/0475/CLE Spring Barn, Home Farm House
Certificate of Lawfulness for the building works to form dwelling.

00172/11 Highway Matters

00172.1/11 To Note Condition of Iron Hogg Lane (This has been reported by Cllr Jarvis)
Cllr Jarvis reported that the potholes had been filled however the road is now very uneven and needs to be addressed.
Action: Clerk

00173/11 Correspondence (*Italics – available by email*)

If councillors would like to view/borrow any item please ask the Clerk

Respond to:

Campaign to Protect Rural England (CPRE) Avonside Village of the Year Competition Closing Date 31st May
The council will not enter this Competition.

Good Neighbours Handbook – a group of volunteers who recognise the benefits of helping neighbours. Are you interested in setting up a Good Neighbours Network? www.southglos.gov.uk/goodneighbours
Hardcopy given to Cllr Williams

Implementing Localism Bill – Two Consultation Papers:

Proposals to introduce a Community Right to Challenge Consultation

Proposals to introduce a Community Right to Buy – Assets of Community Value Consultation Paper

Responses by 3rd May 2011

Forwarded to Cllr Mair

Sustainable Community Strategy Renewal: online consultation. www.ourareaourfuture.org.uk

No Comment

For Information:

Avon and Somerset Police Authority Newsletter - February 2011

South Gloucestershire Partnership Newsletter Spring 2011

Annual Quality of Life Indicators Report for South Gloucestershire Spring 2011

South Gloucestershire Leisure – Performance and Impact Report November 2005 – December 2010

CVS South Gloucestershire – Children's and Young Peoples E bulletin April 2011

SLCC Branch Newsletter April 2011

South Gloucestershire LINK e bulletin April 2011

The South Gloucestershire Partnership – Our Area Our Future – Survey

http://hosted.southglos.gov.uk/SNAP/telluswhatyouthink/tell_us_what_you_think_2011.htm

The Good Councillors Guide – Edition 3 http://www.nalc.gov.uk/Publications/Booklets_and_Resources.aspx

South Gloucestershire Disability Action Group Newsletter Spring 2011

Well Aware - This is the free on line guide to health, well being and community services for everyone in Bristol, South Gloucestershire and Bath & North East Somerset.

Thornbury & Alveston Safer Stronger Community Group Meeting held on 02nd March 2011
Rural and Parish Matters Newsletter Spring Supplement – Reference Guide to the Localism Bill for Town & Parish Councils
Communities in Action Conference 15th June, the Grand Thistle, Bristol. Cost: £117
Avon and Somerset Police Authority e-Newsletter
Avon Local Council Association (ALCA) March Bulletin
National Association of Local Councils (NALC) Finance Bulletin March 2011
Falfield Village Hall Minutes 4th January 2011 – Forwarded to Cllr Mair
Tortworth Parish Meeting Minutes 1st March 2011
Confirmation the Joint Waste Core Strategy (JWCS) Development Plan Document (DPD) has been adopted.

00174/11 Matters for Further Discussion / Information

Cllr Pirie gave thanks to Cllr Mair for taking on the Role of Chair for the past year.

Date of Next Meeting: Tuesday 17th May 2011

This will be the Parish Annual Meeting followed by the Annual Parish Council Meeting.

This concluded the business of the meeting, which closed at 8.25 pm.