

# **FALFIELD PARISH COUNCIL**

## **ANNUAL PARISH MEETING**

Minutes of the Meeting held on Tuesday 18<sup>th</sup> May 2010 at 7.30 pm in the Falfield Village Hall

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### **Present**

**Parish Councillors:** Mr P. Mair(Vice Chairman), Mr J. Whitney, Mrs E. Jarvis, Mr K. Fryer, , Mr A. Knight

**Clerk:** Mrs D. Bramley

**Public:** Mrs S. O'Neill (Ward Cllr), 5 Parishioners

### **1. Apologies for Absence**

Councillor M. Pirie (Chairman) and Councillor C. Williams

### **2. Signing and Agreeing the Minutes of the 2009 Annual Parish Meeting**

It was proposed by Mr K Fryer and seconded by Mr J Whitney and **resolved** that minutes of the Annual Parish Council Meeting on 19<sup>th</sup> May 2009 are signed as a correct record.

### **3. Matters Arising from the Minutes**

None

### **4. Report from Chair**

#### **4.1. Chairman's Report**

Councillor Mair gave the following report:

In the absence of Mike Pirie I have prepared the following report for the past 12 months.

1. I would like to restate our sympathy to Colin at the loss of his wife Lucy. A good friend to the community, she is sadly missed. It was proposed by Cllr Fryer, seconded by Cllr Knight and **resolved** to look at providing a fitting memorial for Lucy **Action Cllr Jarvis**
2. The Village Hall trust deed has been amended to limit Parish Council Members liability to the sum of the assets held by the council. The Village Hall were advised that they did not need Trustee Liability Insurance
3. Two trees have been planted by South Gloucestershire Council (SGC) in accordance with their regulations. A Leafed Lime by the White Horse Public House and a Columnar Flowering Cherry by the Village Hall. The Tree Officer will honour the agreement for 3 other trees if a suitable site can be found.
4. The interior of the bus shelters in Falfield have been painted.
5. The Parish Council has been quite heavily involved in discussions re: possible developments at Eastwood Park and the ongoing situation regarding the garage site and road improvements at Orchard View.
6. Mike, Sandra O'Neill and myself have been involved in meetings about the replacement of Oldbury Nuclear Power Station. The situation is still at such an early stage that meaningful comment is currently very difficult.

### **5. Reports from Councillors**

#### **5.1. Tortworth School Report**

It was reported that the School is currently interviewing for a new head teacher and that Cllr Pirie has stood down as the Chair of the Governors. He has been replaced by Mr T Jefferies.

### **6. Financial Report (Clerk)**

This year Falfield Parish Council have been looking at ways to reduce its unearmarked funds and after much discussion decided to award some additional grants. These grants were awarded to the Razzle (£200), the Community Office (£500) and the Citizens Advice Bureau (£180). The Village Hall Lease and Trust Deed document was also amended to limit the liability of the Parish Council to its assets.

The Internal Audit was completed in April and Section 4 of the Annual Return Form was completed then too. The Financial Statement and Annual Return Form (Sections 1 & 2) for the year ending 31<sup>st</sup> March 2010 have been completed and circulated to Councillors for approval at the Annual Meeting of Council.

The closing balance for this financial year was £8315.76, made up of £539.76 in the NatWest account and £7776.00 in the National Saving and Investments account. Of these funds £4000 is earmarked to cover any election costs, a village hall contingency fund and part of the Clerk's salary increase.

### **7. Items Raised by Electors of the Parish**

- 7.1. The Jubilee Seat has a broken slat. This has already been identified in the Asset Inspection. The bench could also do with being repainted.
- 7.2. The Tarmac in front of the Jubilee seat needs to be repaired as it is breaking up. The Clerk will inform Streetcare. **Action Clerk**

**The meeting closed at 7.45 pm**