

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 20th March at 7.30 pm at Falfield Village Hall

Present: Parish Councillors: Miss E. Jarvis, Mrs V. Stanley, Mr K. Fryer and Mr A. Gregory. Mr I. Salt (following co-option)

In attendance: Ward Councillor: John O’Neill, Clerk: Mr J Carpenter and one member of the public.

Minute Ref	Contents	Action
871/18.0.	Apologies for Absence Cllr M. O’Connor, who due to business commitments was unable to attend.	
872/18.0 872/18.1 872/18.2	Co-option of New Member Mr Ian Salt applied to fill one of the vacancies on the Parish Council. It was proposed by Cllr Stanley, seconded by Cllr Fryer and RESOLVED unanimously to co-opt Mr Salt onto the Parish Council. Mr Salt signed the Declaration of Acceptance to Office. The Register of Interest Form will be completed & returned to South Gloucestershire Council.	Clerk
873/18.0.	To Receive Declarations of Interest in Items on the Agenda & Dispensation Requests. <i>(If any) in accordance with Local Code of Conduct to receive any declaration of disclosable pecuniary or non-disclosable pecuniary interests and to consider and grant dispensation requests.</i> None	
874/18.0.	To approve the minutes of the meeting held 20th February 2018. It was proposed by Cllr Fryer, seconded by Cllr Jarvis and RESOLVED unanimously that the minutes be signed as a correct record.	
875/18.0.	Local Police Report PCSO Harriett Davolls gave her apologies for not being able to attend the meeting. In her email she advised that the stats have been checked and there appears nothing to report for this month.	
876/18.0.	Community Liaison Officer HMP Eastwood Park The Clerk advised members that the Community Liaison Officer was still off sick and therefore no report was available. However in recent days the Clerk had been able to contact the individual who is currently undertaking the Liaison Officer’s duties hopefully this would result in a report for the next meeting.	
877/18.0.	Public Participation A parishioner raised the issue regarding the grass verge being damaged on the A38 outside the Village hall due to commercial vehicles mounting the verge during peak commuter times. The Clerk would raise this with the Traffic Management Engineer to see what could be done to eliminate this problem. Cllr Gregory also raised the issue on the condition of the B4509 road bridge at junction 14 with large potholes on both the south and north bound filter lanes. The Clerk would raise this again with Streetcare.	Clerk Clerk
878/18.0 878/18.1	Correspondence Planning Decision Notice: PT17/5781/F Dudden Farm, Sundayhill Lane Approve with conditions (06/03/18).	

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878/18.2	Planning Decision Notice: PT18/0098/F Dudden Farm, Sundayhill Lane Approve with conditions (07/03/18).	
878/18.3	Street Trading Consent Application – Stone Layby (Stroud D.C) Refusal (7/03/18). The decision has been made to REFUSE the application due to the potential for causing a significant disturbance and nuisance to local residents.	
878/18.4	Sites Inspection letter for PT17/2006/O – Friday 9th March Land South of Gloucester Road, Thornbury. Further notification that this application is due to come before the Development Control Committee on 22 nd March. (14/03/18).	
878/18.5	Cotswold Homes – Heneage Farm development. Various communications by email between Clerk, Cotswold Homes and South Glos Planning regarding clarification in relation to proposed Community Hub and Park and Share at Heneage Fm. PT17/4800/O.	
878/18.6	Transparency Grant Confirmation of grant of £634.38 received for the Council web site (08/03/18).	
879/18.0	Planning	
879/18.1	PT18/0939/PNH – 7 Eastley Close, Falfield Erection of a single storey rear extension which would extend beyond the rear wall of the original house by 3.5 metres, for which the maximum height would be 3 metres, and for which the height of the eaves would be 2.4 metres. After due consideration Cllrs unanimously agreed to make NO COMMENT .	
879/18.2	PT18/0783/F & PT18/0784/LB - The Old Watermill Mill Lane Falfield Wotton Under Edge South Gloucestershire GL12 8BU Demolition of existing garage and erection of two-storey side extension to form additional living accommodation. After due consideration Cllrs unanimously agreed to make NO COMMENT .	
880/18.0	REPORTS	
880/18.1	District Councillor’s Report. Cllr O’Neill again urged Cllrs to respond to the Local Plan Consultation. He pointed out to Cllrs that as Buckover, which is within the Parish, had been identified in the Joint Spatial Plan as a Strategic Development the Parish Council should request that Falfield is removed as a Non-Strategic location. He also reminded Cllrs of the Off Site financial contribution for Sports facilities attached to the Heneage Farm development which should remain within the Charfield Ward with Falfield Parish having “first refusal”. Cllrs agreed to circulate the parish with a leaflet inviting parishioner’s ideas and thoughts for a possible location and what facilities they would like to see. This could be followed by having an open discussion at the Annual Parish Council meeting in May.	

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880/18.2	Cllr Stanley's report for Falfield Village Hall See report at end of these minutes																																																																			
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881/18.0	FINANCES																																																																			
881/18.1	Receipts Grant of £634.38 received from Avon Local Council's Association in respect of transparency grant to be use for the initial set-up cost and annual fee for the Council's own web site.																																																																			
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881/18.3	It was proposed by Cllr Jarvis, seconded by Cllr Gregory and RESOLVED unanimously to approve the following payments. Cheques were signed by Cllrs Jarvis and Stanley. The 2017/2018 Budget & Payments/Receipts Statement. NOTED: The Budget & Payments and Receipts Statement and bank statement dated 28 th February 2018, which had been previously circulated to Cllrs, was checked and signed by Cllr Jarvis. To approve repairs to Centenary Seat located at Cutts Heath Road. It was proposed by Cllr Stanley, seconded by Cllr Fryer and RESOLVED unanimously to approve the repairs at a cost of £63.98 plus consumables of no more than £20.00.																																																																			
882/18.0	Consultations																																																																			
882/18.1	South Gloucestershire Local Plan 2018 - 2038. Cllr Jarvis went through the presentation which was given at the Local Plan consultation event she attended at SGC Offices in Yate on 22 nd February 2018. In her report she remains unconvinced that both the JSP and the Local Plan ensure "the right growth in the right locations". The JSP is still to be reviewed, inspected and feedback incorporated. In light of this she feels that this Local Plan consultation, particularly where it refers to specific SDL sites, is premature and would hope the other Cllrs are of the same opinion.																																																																			

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	<p>Cllr Jarvis followed this up by going through the 109 page Local Plan document picking out areas that she felt that Cllrs should consider when responding to the consultation. These were:</p> <p>Questions 1 & 2: New Approach to Urban Living (Pages 25 to 31) Urban Localities (Pages 32 to 49) – Previous growth reliant on complex patterns of commuting which has run ahead of available investment in transportation infrastructure. Proposing denser, higher & backland developments in urban areas. Converting business to residential.</p> <p>Concerns about any proposals to reduce parking provisions in the urban areas as this adversely affects those living in rural areas who need to travel ‘to town’ to use the services and facilities which are based there.</p> <p>Strategic Development Locations (SDL) Pages 50 – 53) There is no question set for this subject, however the JSP process has yet still to be reviewed, inspected and feedback incorporated. In light of this Cllr Jarvis suggested that Cllrs consider that this Local Plan consultation, particularly where it refers to specific SDL sites, is premature. (Note: refer to 2.39 on page 52)</p> <p>Question 3 – Non-Strategic Growth (pages 54 – 71)</p> <p>This is asking for the views on whether this initial discounting process has identified the right rural places for assessments. Cllr Jarvis pointed out that villages without a settlement boundary were not included and that the scale of settlement should be a factor, proportional to a village. This question was broken down into 5 parts with part 3.2 offering up 3 options where non-strategic development could take place. Cllrs considered option three was the most appropriate although would prefer a further option of “none of the above” in view of the fact that Falfield had been identified as a Strategic Development location with the inclusion of Buckover Garden Village of which 60% falls within the village boundary.</p> <p>Questions 4 to 18 (excluding question 13) related to Policy where it was proposed to incorporate 13 existing Core Strategy policies into 4 new polies (Residential, Employment, Town Centres & Retail Use and Strategic Transport. In view of the complexity of these policies. Cllr Jarvis suggest that the Council did not have the expertise to respond.</p> <p>Question 13 – Broadband Provision. Cllrs Jarvis & Gregory suggested that opportunities to improve broadband provision for existing residents and in new developments, e.g. access for providers, ducts across land etc. should be taken into account.</p> <p>Cllr Jarvis requested all Cllrs to go away and read the document and make comment where necessary in order that a response from the PC can be agreed at the next meeting to meet the deadline for comments of 30th April 2018.</p>	
883/18.0	Highways issues	

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883/18.1	The Clerk reported that there were no major issues since the last meeting. Previous issues regarding vegetation on footpath between Heneage Lane and junction A38/B4509 and the request to remove saplings from verge adj. to the planters at the northern exit point of the 40 mph speed limit had still to be addressed by Streetcare	
884/18.0.	Minor items Raised by Members for future agenda None	

Date of Next Meeting: Tuesday 17th April 2018 at 7.30 pm

This concluded the business of the meeting which finished at 10.00 pm.

880/18.2 – Cllr Stanley's report

VILLAGE HALL REPORT – Thursday 22nd February 2018

Bookings

These still remain buoyant with a few more new ones.

Health & Safety

Outdoor lighting sensors still not working & being investigated.

All kitchen equipment now working perfectly

Emergency Exit & low lying lead sorted

Prices to be obtained for broken tables

PAT testing is due in March & will include Parish Council items

Event Board

It is being investigated on costings for boards with permanent signage of annual events like Quiz, Barn Dance, May Day & Christmas Carols round the tree which could then be attached to the rigid event board that is in place at present & just the dates altered each year.

Future Events

May Day – Monday 7th May 2018. Extra activities are going to be added as well as the ones we had in 2017. It was decided to charge £10 a stall this year. There will be a skittle alley, bouncy castle, face painting, plant stall, tombola, refreshments, possible sweet stall, plus the popular Tug of War & of course the May Pole & dancing. There will also be an Easter Hat Competition. Time of event will be from 2.30pm to 5pm.

Barn Dance – Sat 2nd June 2018. Ticket prices to be the same as last time at £12.50 per adult & £6 per child but there will be a reduction for families of 2 children or more, i.e. £35 for 2 adults & 2 children (£2 reduction), £40 for 2 adults & 3 children (£4 reduction). Tickets will be sold via Kevin & Hazel Packer, contact on the advertising & probably via the Village Shop & the Huntsman.

Community Hub

James Carpenter gave an update on this as previously discussed at the Parish Council meeting. It was decided that as the situation on the hub was still rather vague, and there is 16 years left to run on the lease on the hall, that, at present it is not a pressing issue.

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Date of next Village Hall Meeting – Thursday 25th April'18 which will be the AGM

880/18.3 – Clerk's Report

Update on General Data Protection Regulations from ALCA

The final definitive government guidance is not yet available. The [Data Protection Bill](#) had its second reading in the House of Commons on 5 March. NALC will be making more representations to MPs on a number of matters including the need for: further sector specific advice and guidance from the ICO; a proportionate approach for our sector, especially for smaller councils; and funding support for this new legislative burden. This will feature strongly on LOBBY DAY 20th March 2018.

The Clerk was now in receipt of the National Association of Local Councils GDPR Toolkit and had started making initial preparations, but planned to wait until he could undertake GDPR training which is to be organised by ALCA.

Parish Notice Board.

Confirmation is still to be received that the Parish Notice Board being made by HMP Leyhill is ready for collection. Cllrs may remember that this was delayed as Leyhill had initially made, a notice board to the wrong specification.

Street lighting and other issues in Church Avenue & Eastley Close.

Nothing further communication since 13th February from Luke Hall or The Ministry of Justice Estate

Village Spring Clean.

A reminder to all Cllrs that this event takes place on Saturday 28th April meeting at the Village Hall from 09:30 am.

Little Owl Boxes.

Following the Parish Council's interest in a Little Owl Nest Box to be situated on the Village Green, an email had been received from the Hawk and Owl Trust thanking the Council for their interest, and advising that they will follow up in a few weeks to arrange a visit to establish possible sites within the parish – taking into account suitable habitat etc.

Parish Councils new web site.

Arrangements are now in hand and it is hoped that the web site will be up and running as soon as possible from 1st April. The Clerk was currently migrating documents held on the village website in preparation to be uploaded on onto the Council's website. The web site address was expected to be www.falfieldparishcouncil.co.uk. The Clerk is also in the process of producing a website policy which will come forward at the April meeting for adoption.