

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 19th September at 7.30 pm at Falfield Village Hall

Present: Parish Councillors: Mrs J. Hathway, (Chairman), Mrs V. Stanley, Mrs M. O'Connor, Miss E. Jarvis, (Vice Chairman), Mr K. Fryer and Mr A, Gregory.

In attendance: Ward Councillor: Cllr John O'Neill, Mr J. Carpenter (Clerk) and 1 member of the public.

Before the meeting started Cllr Hathway asked for a short period of silence to remember the four individuals killed, those injured and family and friends affected by the serious accident which occurred just inside the parish boundary on the M5 on Saturday 16th September.

Minute Ref	Contents	Action
782/17.0	<p>Apologies for Absence There were no apologies all parish councillors were in attendance.</p>	
783/17.0	<p>To approve the minutes of the meeting held 17th July 2017. It was proposed by Cllr O'Connor, seconded by Cllr Fryer and RESOLVED unanimously that the minutes be signed as a correct record.</p>	
784/17.0	<p>To Receive Declarations of Interest in Items on the Agenda & Dispensation Requests. None</p>	
785/17.0 785/17.1 785/17.2	<p>Local Reports Police The Clerk read out a short report which had been received from PCSO Sheryl Drewitt. Between the 1st August and 19th September there were a total of 4 incidents reported in Falfield. 2 suspicious vehicles, 1 RTC, 1 of animals in the road and one arrest relating to a breach of licencing conditions. PC3650 Malcolm Webley replaces PC Sean White as Beat Manager who has transferred to Filton. In her report PCSO Drewett commented on a number of residential burglaries in the Beat area (not in Falfield) and commented on recent trends in theft from vans, gardens and sheds. Cllrs agreed that information should be made available to parishioners so that they are aware of current trends. This would be place on the parish notice board.</p> <p>HMP Eastwood Park – Community Liaison Officer. Unable to be present. Short written report received in which it was noted they were in the process of setting up a seamstress service. It was hoped to open this up to residents provided there is interest. All other items in the report were covered later in meeting.</p>	CLERK
786.17.0	<p>Public Forum A pothole has appeared on the bridge over junction 14 of the M5 which the parishioner consider to be dangerous to road users. AGREED: The Clerk would follow this up with Streetcare.</p>	Clerk
787.17.0	<p>Ward Councillor's Report Cllr O'Neill stressed the importance of individuals attending and having their say at the forthcoming Community Engagement on October 6th in relation to the local plan drop in event where they would be able to see proposals for the strategic areas for housing development. This would be the last opportunity to discuss (directly with the planning officers) local issues in relation to the draft local plan and Joint Spatial Plan proposals. The next public consultation period prior to the plan going before the Inspector in 2018 is expected to be around Christmas time. South Gloucestershire Council and the West of England Authority would meet before this to approve the next draft. The Boundary Commissions draft report has now been published and he confirmed that there was no proposal to amend the boundary for the Charfield Ward.</p>	

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788/17.0	PLANNING Applications decided:	
788/17.1	NO OBJECTION PT17/1942/PNA - Pound House Farm Old Gloucester Road Thornbury Bristol South Gloucestershire. Prior notification of the intention to erect an extension to existing agricultural building.	
788/17.2	REFUSED PT17/3259/PNH -11 Watermill Close Falfield Wotton Under Edge South Gloucestershire GL12 8BW. The erection of a single storey rear extension, which would extend beyond the rear wall of the original house by 4.45m, for which the maximum height would be 3.9m, and for which the height of the eaves would be 2.3m	
788/17.3	APPROVED WITH CONDITIONS PT17/3225/F - Kingford House Gloucester Road Whitfield South Gloucestershire GL12 8DS. Erection of two storey rear, two storey side and single storey rear extensions to provide additional living accommodation. The installation of a balcony.	
788/17.4	No Applications to report being received since the publication of the agenda	
788/17.5	To note and discuss Application(s) received since last meeting awaiting determination. PT/17/3939/F 11 Watermill Close Falfield Wotton Under Edge South Gloucestershire GL12 8BW. Erection of a single storey rear extension to form additional living accommodation. RESOLVED: The Council OBJECTS on the grounds that an extension of this size may have a detrimental impact on the adjoining property by being overbearing.	CLERK
788/17.6	To discuss and agree the Councils respond to Cotswold Homes appeal against the refusal of PT16/0770/O draft letter previous circulated RESOLVED: Following some minor amendments it was proposed by Cllr Hathway and seconded by Cllr Fryer that the Councils response be sent to the Planning Inspectorate before the deadline of 20 th September 2017.	CLERK
788/17.7	Cotswold Homes Public Exhibition. NOTED: All Cllrs had received a letter from Cotswold Homes inviting them to a one to one meeting on 27 th September at the Gables Hotel. All Cllrs were in agreement that they would not take up this invitation.	
788/17.8	NOTED: The JSP Community Engagement Event would take place in Falfield Village Hall 6 th Oct 2pm until 8pm. Posters received from South Gloucestershire Council now referred to this as a Local Plan drop-in event. (also refer to Ward Councillor's report)	
789/17.0	Financial Matters	
789/17.1	Remittances received. None	
789/17.2	To approve the following payments RESOLVED: to approve the following payments, proposed by Cllr O'Connor and seconded by Cllr Fryer. <ul style="list-style-type: none"> • Clerk's salary for August (incl PAYE) £ 326.36 • Clerk's salary for September (incl PAYE) £ 345.94 • Clerk's 2nd quarter expenses £ 30.00 & purchase of shredder £ 49.99 • SGC - 2nd Quarter payment for grass cutting £ 100.19 • British Legion – Poppy Wreath and donation £ 60.00 (under section 137 Local Government Act 1972) • ALCA – Clerk's Basic Training Course £60.00 	

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789/17.3	<p>The 2017/2018 Budget & Payments/Receipts Statement. NOTED: The Budget & Payments and Receipts Statement and bank statement dated 30th Aug 2017, which had been previously circulated to Cllrs, was checked and signed by Cllr Fryer.</p>	
789/17.4	<p>Monetary Assets following approval of payments at this meeting. The Clerk advised Cllrs that the monetary assets totalled £15,356.90. This includes earmarked or restricted funds of £9,016.72.</p>	
790/17.0	<p>HIGHWAYS AND FOOTPATHS</p>	
790/17.1	<p>Correspondence from parishioner over installation of gateway and piping of ditch in Sundayshill Lane. The Clerk advised Cllrs that this had been referred to the Enforcement Dept. at South Gloucestershire and a response was expected in due course. AGREED: Clerk to inform parishioner of Enforcement Dept.'s. response when known.</p>	CLERK
790/17.2	<p>Lighting in Church Avenue & Eastley Close. The Clerk had received letters from five parishioners in Church Ave on the lack of street lighting in Church Ave. The Clerk advised Cllrs that as these roads are not adopted that this problem is the responsibility of the landowner, in this case the Ministry of Justice. HMP Eastwood have previously been made aware of this issue and have been contacted again following the parishioner's letters. HMP Eastwood Park have acknowledged the concerns raised and have been asked for an urgent response. AGREED - once further communication had been received from HMP Eastwood Park the Clerk would notify parishioners of their response and any actions. Cllr Hathway reminded the meeting that as the lighting is on private property the Parish Council and South Gloucestershire Council have little or no direct powers in resolving this issue.</p>	CLERK
790/17.3	<p>Potholes in Sundayshill Lane. NOTED: The road between 15 Orchard View and Whitegates had a number of potholes and signs of subsidence plus another pothole located further on down Sundayshill Lane adj to Orchard Cottage. These issues had been reported to Streetcare.</p>	
790/17.4	<p>Footpath OFA/15 NOTED: Update on safety issue concerning kissing gate on the boundary of Eastwood Park – As it is on MOJ land this was raised earlier in the year with HMP Eastwood but nothing has been actioned. This issue will now be notified to the Footpath Officer at South Gloucestershire.</p>	CLERK
790/17.5	<p>Footpath OFA/12 NOTED: New issue - missing plank on footbridge between Sundayshill Lane and Eastwood Park. – Again this has been brought to the attention of HMP Eastwood as a safety issue and will also be reported to the Footpath Officer at South Gloucestershire Council.</p>	CLERK
792/17.0	<p>Consultations</p>	
792/17.1	Pharmaceutical Needs Assessment Closing date 27 th Nov 2017. NOTED	
792/17.2	West of England Combined Authority (WECA) Strategy Discussion Paper. NOTED	
792/17.3	Electoral Review of South Gloucestershire Draft Recommendations. NOTED	
792/17.4	Proposed changes to South Gloucestershire Council's Local Planning Application Requirements 2017. NOTED	

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793/17.0	To receive reports from Councillors & Clerk	
793/17.1	To receive feedback on site tour of Oldbury Power Station on 15th Aug 2017 Cllr Stanley attended this tour along with the Clerk. All high level waste has been removed. They are currently in the Care & Maintenance preparation stage of which one major task was to electrically rewiring around the site to allow all non-essential equipment to be removed and demolition to take place. One major issue they face is with the very large generation building which is partly below ground level and would require the void to be filled with a large quantity of inert material. Other than the two reactors which will be put into "safestore", decommissioning the remaining site is expected to be completed by 2027.	
793/17.2	To receive feedback on ALCA (South Gloucestershire Branch) AGM on 11th Sept 2017 Cllr Gregory along with the Clerk attended this meeting. Three separate presentations were given prior to the main business of electing committee members. The first was on Garden Villages by the Consultants for Buckover Garden Village but no reference made to Buckover. This was followed by a presentation on the two options for the new junction 18A on the M4. The final presentation on Parish Online given by a Cllr from Stanton Drew. The meeting closed with nominations for four individuals to represent the South Gloucestershire branch on the main ALCA committee.	
793/17.3	Update on defibrillator awareness at Tortworth School on 19th July The Clerk attended along with about 18 other individuals which included four from Falfield. The session lasted approx. 20 minutes. After the session was completed the Clerk spoke to those who attended from Falfield over the idea of locating a unit in the Village. Everyone thought that this would be a good idea but it was generally agreed that funding would need to come from across the community. Cllr Hathway requested that this be added onto the next meeting agenda for further discussion. AGREED: Clerk to investigate Tesco "Bags of Help" grant funding. Also item to be included on the next meetings agenda.	CLERK
793/17.4	Village Hall Committee meeting and minutes of last meeting. Cllrs Stanley said that the Village Hall Management Committee had arranged a Wine Tasting evening on Saturday 28 th October. After the highly successful "Carols around the Christmas Tree" last year, this event would be repeated again. The date has still to be confirmed. NOTED: The next Management committee meeting will be on 21 st September.	
793/17.5	To receive feedback on attendance at St George's Scout Group AGM Cllrs Hathway attended this AGM and had since received an email from the Group Scout Leader thanking her for her attendance, and hoped that support between the Parish Council and St George's Scouts would continue. Cllr Hathway went on to comment that she thought the AGM was well organised.	
793/17.6	Tortworth Estate Community Event at Tortworth Lake - 23rd Sept. Cllr Stanley and the Clerk to attend.	
794/17.0	AGREED: Due to the time and as the remaining items on the agenda were not considered as urgent, at the request of Cllr Hathway the meeting came to a close. The remaining items on the agenda would be placed on the next meeting's agenda.	CLERK

Date of Next Meeting: Tuesday 17th October at 7.30 pm

This concluded the business of the meeting which finished at 9.20 pm