

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 17th October 2017 at 7.30 pm at Falfield Village Hall

Minute Ref	Contents	Action
	<p>A member of the public commented that he would have expected that work of this nature is considered as general maintenance and that the MoJE would hold a budget for this.</p> <p>ACTION: That the Clerk write to Luke Hall MP requesting his assistance to try and bring this matter to a satisfactory conclusion.</p> <p>ACTION: The Clerk was also instructed to write to the residents of Eastley Close and Church Avenue informing them of the current position.</p>	<p>CLERK</p> <p>CLERK</p>
799/17.0.	<p>Public Participation</p> <p>A member of the public asked the Community Liaison Officer if he could confirm what the process was when releasing an individual from prison as recently they had been approached by an individual who had been released who was unsure of her whereabouts and the location and times of any public transport.</p> <p>The Community Liaison Officer replied that when a Prisoner is released they are given bus fare and a travel warrant (train ticket) as a minimum. They may also be granted a Discharge Grant. This is only granted once per sentence so if they are recalled into Prison for the same offence it will not be granted a second time. Most women are released to catch the 0900-0930 bus. On occasions women are released later in the day but the bus time tables are checked to ensure they can get to train stations, however on occasions they do miss these.</p> <p>Should that occur and if any residents are approached by anyone who has been released they should be directed back to the Prison where gate staff will be able to manage any issues from there.</p> <p>Visiting times are for (a) Legal visits, Monday to Friday 0930-1130 hours and for (b) Family visits 1430-1530 and 1545-1645 every day apart from Mondays and Thursdays. The visitors centre should be open from 1400-1700 hrs on family visits days, however, it can sometimes be closed due to lack of staff.</p>	
800/17.0.	<p>Correspondence</p>	
800/17.1.	<p>Parish Council complaint on work carried out on pavement adj. to Village Green.</p> <p>Response from Streetcare was that, after a safety inspection no further action will be taken and that the case had been closed. Cllrs were concerned that due to poor lighting in the area and with elderly people using this pavement it was still considered unsafe.</p> <p>RESOLVED unanimously that the response was not acceptable.</p> <p>ACTION: Clerk was to convey the concerns of the Council to Streetcare.</p>	CLERK
800/17.2.	<p>SGC – Planning application PT17/2644/F Workshop Adjacent To Whitfield Garage Gloucester Road Whitfield Wotton Under Edge South Gloucestershire</p> <p>This application had now been withdrawn.</p>	
800/17.3.	<p>New access gate in Sundayshill Lane – Enforcement Officers response.</p> <p>The Enforcement Officer had confirmed that the gateway may be allowed under permitted rights, however information has been passed to the Highways Officer for his opinion before a final decision is made.</p> <p>ACTION: Clerk to follow up if nothing heard prior to next meeting.</p>	CLERK
800/17.4.	<p>Email from Parishioner concerning condition of Moorslade Lane.</p> <p>Parishioner had reported to Streetcare 68 potholes in an 800 metre length along the lane to the junction of the A38. Streetcare had responded back that the Area Inspector had inspected the road and as a result had asked the Asset Team to assess Moorslade Lane for a possible inclusion on their priority list for resurfacing. It has now been placed on their priority system for a larger patching and surface dressing programme in the future.</p>	

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 17th October 2017 at 7.30 pm at Falfield Village Hall

Minute Ref	Contents	Action
	ACTION: The Clerk was requested to keep this action open until a satisfactory conclusion had been reached.	CLERK
800/17.5.	Public Footpaths	
800/17.5.1.	Repairs to Wooden Footbridge (OFA/12) This work has now been completed.	
800/17.5.2.	Replacement of Stile with galvanised Kissing Gate (OFA/14) The Public Rights of Way Officer has asked that the replacement be deferred until the outcome of the Cotswold Homes appeal is known to avoid any unnecessary expense. It was RESOLVED unanimously to accept the Public Rights of Way Officer's request.	CLERK
800/17.5.3.	Overgrown hedge on footpath/pavement (OFA/15) Following correspondence with the occupier of No 15 Eastley Close the Public Rights of Way Officer had received confirmation that the hedge was programmed to be cut back at the end of October.	
800/17.5.4.	Kissing Gate not closing (OFA/15) A temporary repair had been made to the kissing gate by the Footpaths Ranger but within a week movement had occurred again resulting in the gate not closing. In order to solve the issue the posts require cementing in. ACTION: This will be reported back to the Public Rights of Way Officer.	CLERK
800/17.6.	Falfield Village Hall Deed of Variation. Following written correspondence between the Clerk and the Parish Council's Solicitor, The Diocesan Trust and their Solicitor have no copy of the signed deed of variation from 2010. ACTION: The Clerk will again contact the Diocesan Secretary requesting further information.	CLERK
800/17.7.	Email from Clerk Tytherington Parish Council The PSP Plan has been commented on by the Planning Inspectorate and some amendments proposed. South Glos is going to consider its adoption at meetings on 6 th and 8 th November. It has been suggested by a resident that Tytherington PC and all other PCs locally could request that South Glos put all planning applications on hold until these meetings have taken place. The following responses were received from the Strategic Planning Policy and Specialist Advice Manager and the Principal Planning Officer at South Gloucestershire Council <i>"that the council is entitled to attach significant weight to the emerging policies in the assessment of planning applications, both in their determination, and if challenged at appeal. I am therefore confident that the 'policy vacuum' argument your email highlights, that developers have identified, would not apply."</i>	
800/17.8.	Invitation to the next Oldbury Stakeholders meeting - Wednesday 25 October 2017. This will be a joint meeting between Oldbury & Berkeley to be held at South Gloucestershire and Stroud (SGS) College, SGS Berkeley Green. No Cllr was able to attend this meeting. Ward Cllr indicated that he would be attending and would report back.	
800/17.9.	To NOTE invitation received from St George's Scouts to their Autumn Litter Picking event. Cllr O'Connor this event on behalf of the Parish Council at the request of the Group Scout Leader which she reported to Cllrs was very successful. Cllrs hoped that St George's Scouts would take part in the Annual Village Spring Clean in 2018.	

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 17th October 2017 at 7.30 pm at Falfield Village Hall

Minute Ref	Contents	Action
801/17.0.	Planning Applications	
801/17.1.	<p>PT/17/4073/F Sundayhill Lane Falfield Wotton Under Edge South Gloucestershire GL12 8DQ. Temporary siting of mobile home for use as agricultural workers dwelling for a further period of 3 years to include raised decking area and steps (Retrospective) See previous PT/14/0093/F. Planning Officer agreed to extend consultation period to allow Parish Council to discuss at this meeting.</p> <p>RESOLVED unanimously to OBJECT on the grounds that the temporary dwelling has not been occupied since its installation and therefore its status as an agricultural dwelling is no longer applicable.</p>	CLERK
801/17.2.	<p>To NOTE the appeal lodged by Cotswold Homes against the refusal of planning application PT17/0070/O. Commencing at 10am on Tuesday 6th February 2018 at the Council Offices, Badminton Road, Yate. Expected duration 6 days.</p> <p>Cllrs question whether the location of The Council Office in Yate was considered as a suitable location due to lack of parking and restrictions of public transport from Falfield to Yate.</p> <p>ACTION: The Clerk was instructed to contact South Gloucestershire Council to raise this point.</p>	CLERK
802/17.0.	Reports	
802/17.1.	<p>Clerks Report</p> <p>The Town and Parishes Forum on 2nd October at Bradley Stoke. At this forum a presentation was given by the Strategic Planning Policy and Specialist Advice Manager on the progress of the Policies, Sites and Places (PSP) Plan. Full details of which can be found on the South Gloucestershire website.</p> <p>South Gloucestershire Cabinet and Council will consider the above documents and the adoption of the PSP Plan, on the 6th and 8th November 2017 respectively.</p> <p>Once this has been adopted the 2006 SGLP and the Minerals & Waste Plans will fall away. He also indicated that the PSP & JTP would go out for a further 6 week consultation quoting 22nd November as the start date. The final documents being submitted to the Inspectorate in May 2018 and providing there were no issues to be adopted during the second half of 2018.</p> <p>The revised Town & Parish Charter had been adopted by SGC and the majority of members present at the meeting agreed. At some point in the future this document will be sent to all parishes requiring their confirmation of acceptance.</p> <p>Also meeting a presentation was given on Neighbourhood Planning and Community Right to Bid and the draft proposals on the Ward boundary review changes.</p> <p><u>Other items</u></p> <ul style="list-style-type: none"> • Defibrillator - this was due to be discussed at this meeting but due to time constraints this will be included on either the November 2017 or January 2018 agenda. Some quotations have already been obtained with one local company based in Thornbury. Insurance costs still have to be confirmed. • Grants Policy – a draft has previously been circulated to Cllrs and will now come to Council at a future meeting. • Replacement notice board – Quotations will be available for the November meeting. This will allow councillors to decide whether they wish to proceed and if so whether to cover within the current financial year's budget or in 2018/2019. • Finally a reminder that November is the budget setting meeting for 2018/2019. 	
802/17.2.	<p>Village Hall Management Committee – Cllr Stanley Report</p> <p>The Treasurer reported that more fund raising events were required in 2018 as the bank balance was down due to renovations required on the Hall. The committee were reminded that there</p>	

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 17th October 2017 at 7.30 pm at Falfield Village Hall

Minute Ref	Contents	Action
	<p>was a Contingency Grant still in place from the Parish Council if, or when, they wanted to use it. It was felt not necessary at this moment.</p> <p>Users of the Hall are to be reminded on the Hall T&C's, i.e. kitchen to be kept clear and importantly, that it was only used to re-heat pre-cooked food and not used to actually cook food. There are now laminated instructions in the kitchen.</p> <p><u>Building Maintenance:</u></p> <p>A new method of entry into the hall was discussed as there had been a problem with a hirer not being able to get in and obsolete telephone contact numbers. Action has been taken to rectify these problems. A new improved door entry system and door to the hall was discussed & quotes to be obtained.</p> <p>Fire door not shutting properly – working party to address & fix. Sign is going to be put up and a possible sensor as it is being used & left open.</p> <p>Ongoing leak from the roof has been fixed however another damp patch on the wall by the front door which looks like a tile problem will be investigated.</p> <p>The hedges and carpark weeds have been dealt with and it was proposed to do this annually along with other small jobs by a committee working party.</p> <p><u>Health & Safety:</u></p> <p>Checks have been carried out.</p> <p>Batteries were required for Emergency lighting in several places – working party will sort and fit. Committee also agreed a request from the Parish Council Clerk to have their electrical equipment PAT tested at the same time to reduce costs.</p> <p>Small nails protruding from floor boards in the main hall – working party will fix.</p> <p><u>WIFI</u></p> <p>No line available so costs involved are circa £125 setup & a monthly cost. Regular users are going to be asked if they would want it.</p> <p><u>Future Events</u></p> <p>Wine Tasting - Saturday 28th October. It is hoped to sell 60 tickets & to have a Raffle, start time is 7.30pm. Carols around the Xmas Tree – Friday 8th December, start time 6pm. Phoenix singers will sing circa 6.10pm, then carols led by Rev Sue, Mulled Wine, sausage rolls etc. are being supplied by The Huntsman, Santa to arrive circa 7pm.</p> <p>Quiz Evening – Saturday 13/1/18, start 7.30pm, Tables of 4 at £10 a table. Bring your own drinks and food.</p> <p>Date of next Meeting – Thursday 16th November 2017.</p>	
802/17.3.	<p>Community Engagement Forum - Cllr Fryer Report</p> <p>A presentation was given at this forum by Simon Gillings the Project Leader for the Charfield Youth Project who is extremely experienced in empowerment of local youth. The Charfield Youth Project in partnership with Charfield Parish Council, and Charfield Memorial Hall Committee have recently been awarded £1,000 from the South Gloucestershire Member Awarding Fund through Ward Councillor John O'Neill and are keen to offer their open sessions to a wider community, including Falfield. Mr Gillings has also offered advice to anyone who wants to set up a similar project. More information on this project will be included in a future issue of the 5 Alive magazine.</p>	
802/17.4.	<p>Ward Councillor John O'Neill Report</p> <p>Feedback from the recent Cotswold Homes Community Engagement at the Gables Hotel was that approx. 40 people attended, this was less than attended the previous Engagement in October 2015. The indication is that Cotswold Homes will submit a further application for 85 homes and at the same time reduce the number on the application subject to an appeal from 115 to 85. If further application is submitted it is expected to come before the planning committee on 14th December 2017. If approved then the appeal would fall away, if refused Cotswold Homes would continue with the appeal.</p>	

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 17th October 2017 at 7.30 pm at Falfield Village Hall

Minute Ref	Contents	Action
	<p>South Gloucestershire Local Plan - Buckover event in Falfield Village Hall on 6th October. After the Charfield event this event was the most attended and out of all the events held, it was also the one which had received the most hostile opposition out of the five events held.</p>	
803/17.0.	Financial Matters	
803/17.1.	<p>Remittances received. Precept of £3,239.00 received from South Gloucestershire Council for the period October 2017 to March 2018.</p>	
803/17.2	<p>To approve the following payments RESOLVED unanimously: to approve the following payments, proposed by Cllr Stanley and seconded by Cllr O'Connor. Payments due: Clerks salary for Oct £307.74, PAYE for October £38.20. Clerk's mileage claim for training course £20.70</p>	
803/17.3	<p>The 2017/2018 Budget & Payments/Receipts Statement. NOTED: The Budget & Payments and Receipts Statement and bank statement dated 30th Aug 2017, which had been previously circulated to Cllrs, was checked and signed by Cllr Stanley.</p>	
804/17.0.	<p>Update on current position regarding the lack of street lighting un Church Ave & Eastley Close and overhanging branches These items were covered earlier in the meeting under minute reference 798/17.2.</p>	
805/17.0.	Highways issues.	
805/17.1.	An email received from a Parishioner concerning the mud on the road coming out of Church Ave into Sundayshill Lane and along the A38 to the junction of the A38 and B4509. Parishioner had previously reported this to Streetcare who acknowledged that the issue would be looked at within 24 hours. It was noted that the following day the council road sweeper was in Sundayshill Lane. However condition of road could still be considered as unsatisfactory. As time has gone by the condition has improved.	
805/17.2.	<p>The hedge between War Memorial and Village Hall was encroaching onto the grass verge. Reported to Streetcare and received the following response: <i>"The area is not causing any obstruction or in close proximity to path. Superb habitat for wildlife bordered by very neat verge"</i>. ACTION: The Clerk was requested to contact Streetcare again to remind them that the main issue was brambles and that although they accept it may be a suitable habitat for wildlife, it is also a collecting area for rubbish and the fact that it is in the centre of the village it is a focal point which the Council considers outweighs the benefits to any habitat.</p>	CLERK
805/17.3.	Work previously reported to Streetcare on the condition in two areas of Sundayshill Lane have been partly solved. The repairs to the potholes have been carried out but the other work remains outstanding.	
805/17.4.	<p>Cllr Stanley reported that there were nettles and other vegetation encroaching on the pavement along the A38 between the junction of Moorslade Lane/A38 junction and the traffic lights at the A38/B4509 junction requiring individuals to step out into the road. ACTION: The Clerk would report this issue to Streetcare.</p>	CLERK

FALFIELD PARISH COUNCIL

Minutes of the Council Meeting held on Tuesday 17th October 2017 at 7.30 pm at Falfield Village Hall

Minute Ref	Contents	Action
806/17.0	<p>Feedback and comments regarding the Local Plan Engagement Event, including Buckover Garden Village held on Friday 6th October 2017.</p> <p>Most Cllrs had attended this event. Cllrs comments and observations were similar to those made in the Ward Councillors report (minute ref 802/17.4.)</p>	
807/17.0	<p>To NOTE the Annual Remembrance Day Service Sunday 12th November 10:55 at the War Memorial.</p>	
808/17.0	<p>Consultations</p> <p>808/17.1. Online consultation on “Positive Activities for Young People” Closing dated for comments: 15th November 2017 Positive leisure-time activities provide young people with things to do, places to go and people to talk to in their own time. South Gloucestershire Council is looking for new ways to deliver these activities. – NOTED</p> <p>808/17.2 South Gloucestershire Council’s Food Plan 2017 Closing date for comments: Friday 5th January 2018. To receive feedback to ensure the draft plan captures all the main issues relating to food production, distribution and consumption in South Gloucestershire, as well as to identify any gaps or improvements to the plan. – NOTED</p> <p>808/17.3 South Gloucestershire Council’s Ageing Better Plan for 2017 - 2022. Closing date for comments: 12th January 2018 South Gloucestershire Council are keen to hear views from as wide a range of people as possible; tell them what you think of the plan, including how it could be improved, if they’ve left out anything that you think is a crucial issue, or how you'd like to get involved in making it happen. – NOTED</p>	
809/17.0	<p>Minor items Raised by Members for future agenda None</p>	

Date of Next Meeting: Tuesday 21st November 2017 at 7.30 pm

This concluded the business of the meeting which finished at 8.59 pm